16.2.2. Students' union

A. Recognize an independent students' union

EVIDENCE: *Student manual, SCC resolutions, and narrative reports on student activities.*

STUDENTS CENTRAL COUNCIL MISSION-VISION

SAINT MARY'S UNIVERSITY
BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES
OFFICE OF THE DEAN OF STUDENT AFFAIRS AND SERVICES

Document Code	EOMS-SAS-FO-010, Rev. 00
Effectivity Date	2024/12/08
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Office Vision-Mission

Vision: We, the Student Central Council – the mother student organization of Saint Mary's University, envision creating student-friendly governance, creating a campus that caters to individual differences, and provides opportunities for their development towards Communion, Excellence, Innovation, and Passion for Christ's Mission.

Mission: In furtherance of the said vision, the Student Central Council fosters and promotes the following:

1. Participatory Governance that encourages everyone to contribute to the planning, implementing, and evaluating the activities and programs of the council.

2. Governance that is transparent to the students and welcomes every student's plights to be heard and responds to it justly and democratically.

3. Sponsor student seminars, student convocations, and student assemblies that cater to individual differences and foster holistic development of every Marian in accordance with the jurisdiction of the council and Saint Mary's University, i.e. Administering Leadership Congress that hones the leadership potentials of the Marians commissioning them to serve the university even outside the premises of Saint Mary's University.

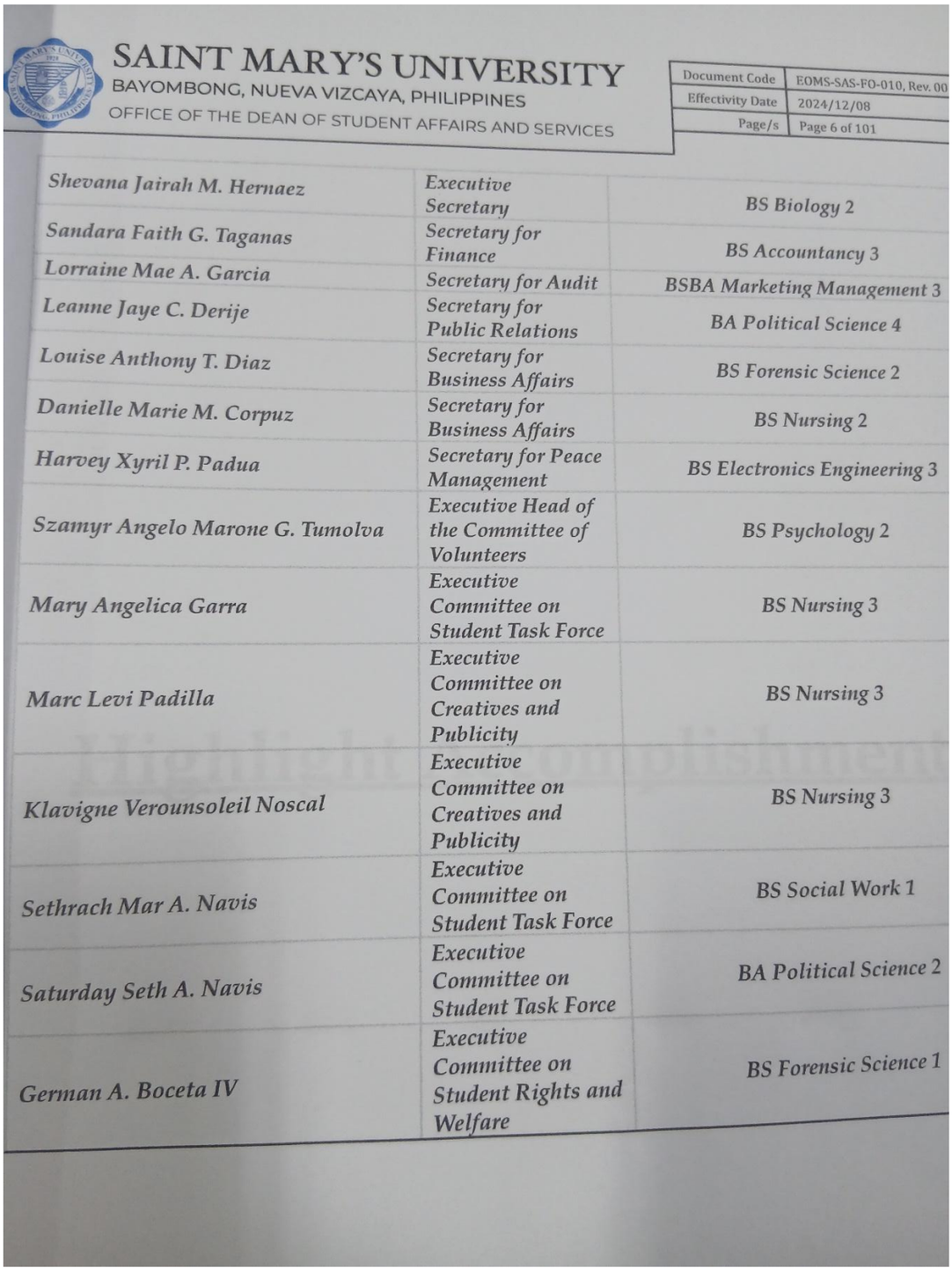
4. Academic Excellence by organizing academic activities in the university.

Office History

The Student Central Council was established to have a student body that would represent Marian students. In the AY 2019-2020, Mr. Wendel Rivera, a BS Accountancy 4 student was then elected as the President of the Council. They are the first set of officers who experienced the pandemic leadership during their last 3 months in the office. Subsequently, Mr. Limuel Marinay, a BA Political Science 3 student, was elected SCC President for the AY 2020-2021. Together with his councilmates, they were elected through online voting using Google Forms. Also, during their term, the constitution and by-laws of the SCC was amended with its effectivity for SY 2022-2023. His successor was Ms. Nina Salinas, a BA Political Science 4 student. She served as the President of the council in the AY 2021-2022.

Name of Officers and Advisers

Name	Designation	Highest educational attainment
Mr. Samuel B. Damayon	*Adviser*	
Nathaniel C. Mosqueda	*President*	*BS Nursing 3*
Moira B. Salunat	*Vice President*	*BA Political Science 3*

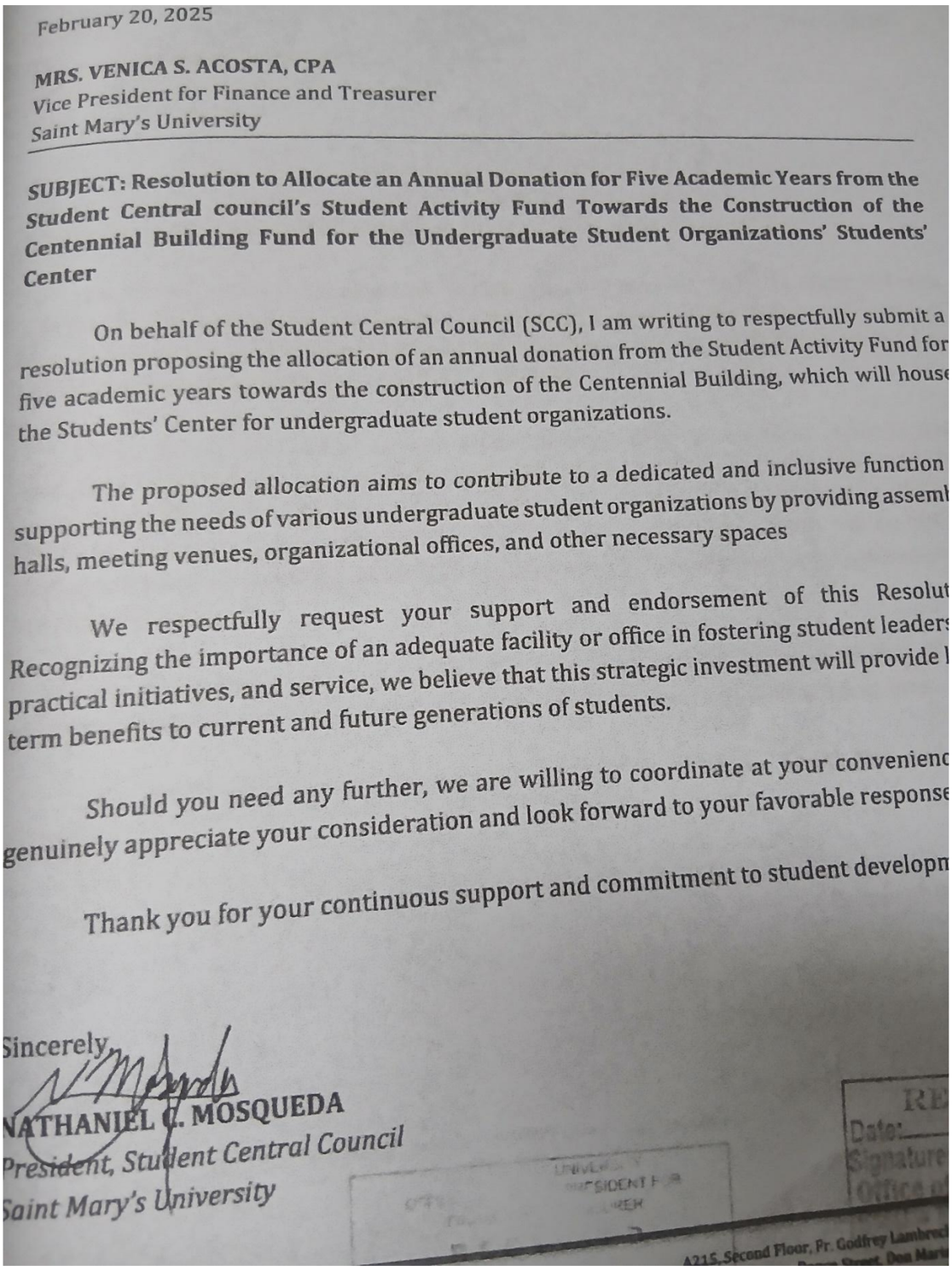


SAINT MARY'S UNIVERSITY
BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES
OFFICE OF THE DEAN OF STUDENT AFFAIRS AND SERVICES

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Shevana Jairah M. Hernaez	*Executive Secretary*	*BS Biology 2*
Sandara Faith G. Taganas	*Secretary for Finance*	*BS Accountancy 3*
Lorraine Mae A. Garcia	*Secretary for Audit*	*BSBA Marketing Management 3*
Leanne Jaye C. Derije	*Secretary for Public Relations*	*BA Political Science 4*
Louise Anthony T. Diaz	*Secretary for Business Affairs*	*BS Forensic Science 2*
Danielle Marie M. Corpuz	*Secretary for Business Affairs*	*BS Nursing 2*
Harvey Xyril P. Padua	*Secretary for Peace Management*	*BS Electronics Engineering 3*
Szamyr Angelo Marone G. Tumolva	*Executive Head of the Committee of Volunteers*	*BS Psychology 2*
Mary Angelica Garra	*Executive Committee on Student Task Force*	*BS Nursing 3*
Marc Levi Padilla	*Executive Committee on Creatives and Publicity*	*BS Nursing 3*
Klavigne Verounsoleil Noscal	*Executive Committee on Creatives and Publicity*	*BS Nursing 3*
Sethrach Mar A. Navis	*Executive Committee on Student Task Force*	*BS Social Work 1*
Saturday Seth A. Navis	*Executive Committee on Student Task Force*	*BA Political Science 2*
German A. Boceta IV	*Executive Committee on Student Rights and Welfare*	*BS Forensic Science 1*

SCC RESOLUTION ON DONATION TO FUND THE CONSTRUCTION OF THE CENTENNIAL BUILDING



February 20, 2025

MRS. VENICA S. ACOSTA, CPA
Vice President for Finance and Treasurer
Saint Mary's University

SUBJECT: Resolution to Allocate an Annual Donation for Five Academic Years from the Student Central council's Student Activity Fund Towards the Construction of the Centennial Building Fund for the Undergraduate Student Organizations' Students' Center

On behalf of the Student Central Council (SCC), I am writing to respectfully submit a resolution proposing the allocation of an annual donation from the Student Activity Fund for five academic years towards the construction of the Centennial Building, which will house the Students' Center for undergraduate student organizations.

The proposed allocation aims to contribute to a dedicated and inclusive function supporting the needs of various undergraduate student organizations by providing assembl halls, meeting venues, organizational offices, and other necessary spaces

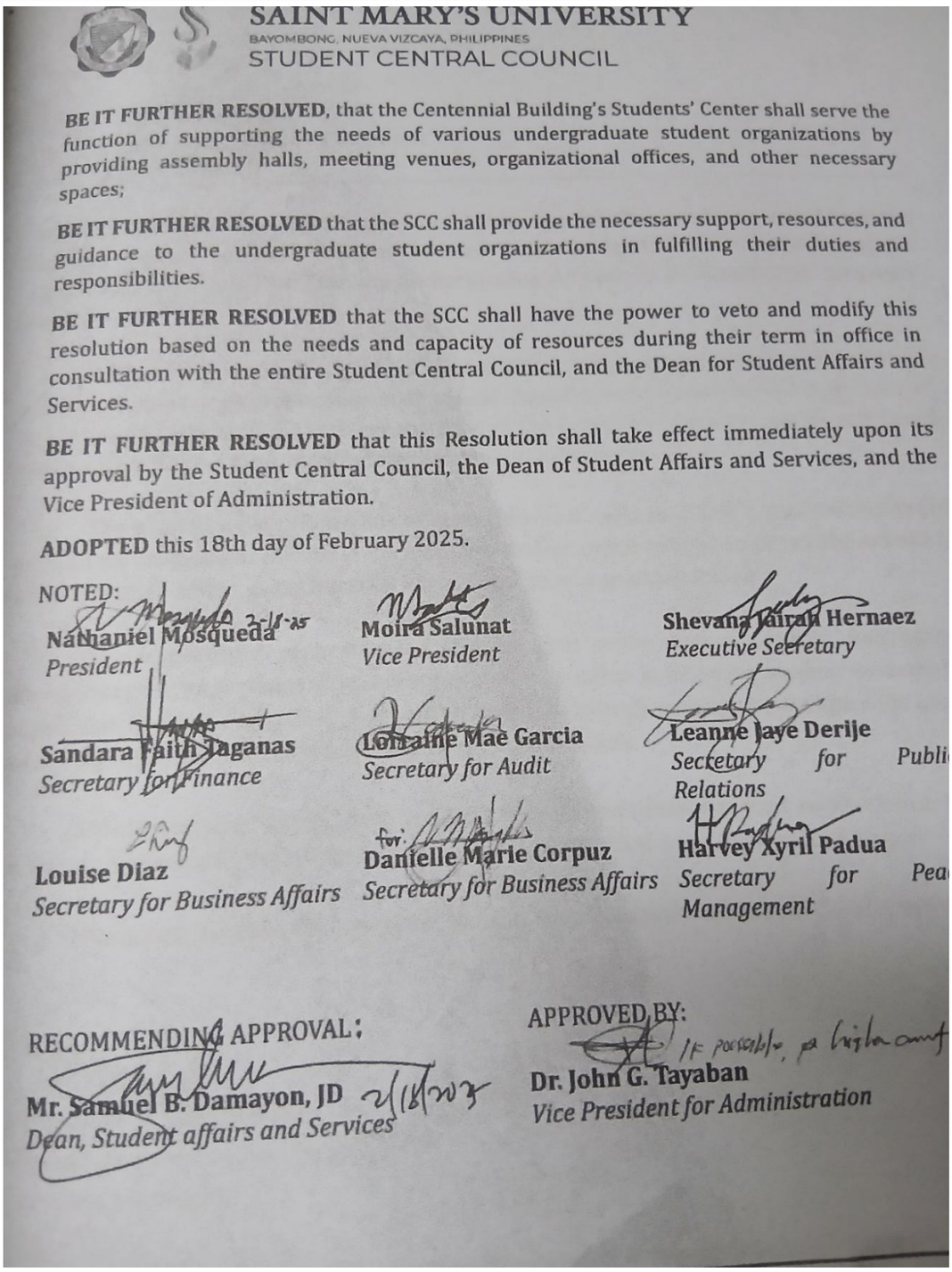
We respectfully request your support and endorsement of this Resolut Recognizing the importance of an adequate facility or office in fostering student leaders practical initiatives, and service, we believe that this strategic investment will provide l term benefits to current and future generations of students.

Should you need any further, we are willing to coordinate at your convenienc genuinely appreciate your consideration and look forward to your favorable response

Thank you for your continuous support and commitment to student developm

Sincerely,

NATHANIEL C. MOSQUEDA
President, Student Central Council
Saint Mary's University



SAINT MARY'S UNIVERSITY
BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES
STUDENT CENTRAL COUNCIL

BE IT FURTHER RESOLVED, that the Centennial Building's Students' Center shall serve the function of supporting the needs of various undergraduate student organizations by providing assembly halls, meeting venues, organizational offices, and other necessary spaces;

BE IT FURTHER RESOLVED that the SCC shall provide the necessary support, resources, and guidance to the undergraduate student organizations in fulfilling their duties and responsibilities.

BE IT FURTHER RESOLVED that the SCC shall have the power to veto and modify this resolution based on the needs and capacity of resources during their term in office in consultation with the entire Student Central Council, and the Dean for Student Affairs and Services.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its approval by the Student Central Council, the Dean of Student Affairs and Services, and the Vice President of Administration.

ADOPTED this 18th day of February 2025.

NOTED:

Nathaniel Mosqueda 2-18-25
President

Moira Salunat
Vice President

Shevana Jairah Hernaez
Executive Secretary

Sandara Faith Taganas
Secretary for Finance

Lorraine Mae Garcia
Secretary for Audit

Leanne Jaye Derije
Secretary for Publi Relations

Louise Diaz
Secretary for Business Affairs

for:
Danielle Marie Corpuz
Secretary for Business Affairs

Harvey Xyril Padua
Secretary for Pea Management

RECOMMENDING APPROVAL:

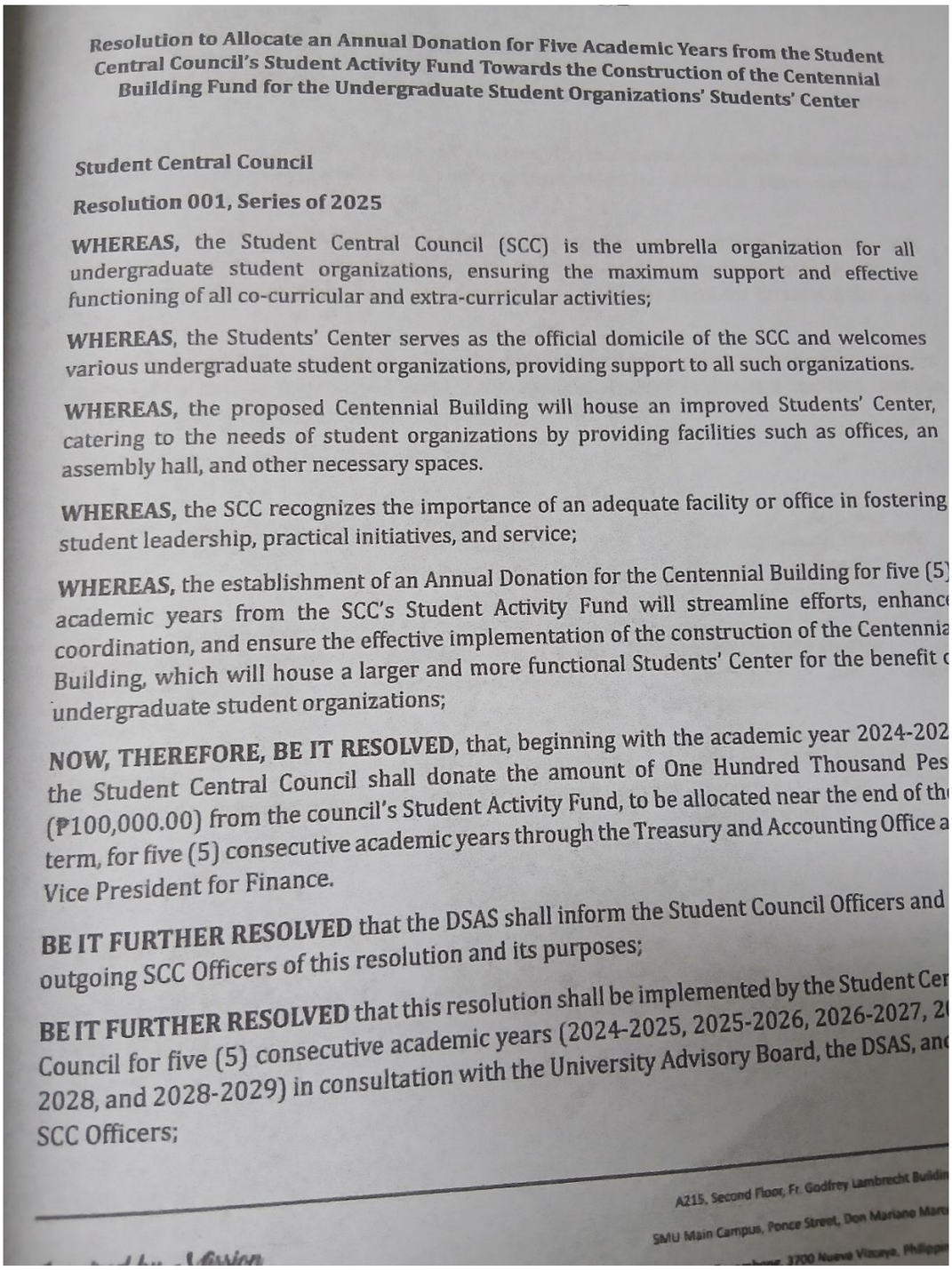
Mr. Samuel B. Damayon, JD 2/18/25
Dean, Student affairs and Services

APPROVED BY:

If possible, pa listahan mo

Dr. John G. Tayaban
Vice President for Administration

SCC RESOLUTION CREATING UNDERGRADUATE ORGANIZATIONS' STUDENT CENTER



Resolution to Allocate an Annual Donation for Five Academic Years from the Student Central Council's Student Activity Fund Towards the Construction of the Centennial Building Fund for the Undergraduate Student Organizations' Students' Center

Student Central Council

Resolution 001, Series of 2025

WHEREAS, the Student Central Council (SCC) is the umbrella organization for all undergraduate student organizations, ensuring the maximum support and effective functioning of all co-curricular and extra-curricular activities;

WHEREAS, the Students' Center serves as the official domicile of the SCC and welcomes various undergraduate student organizations, providing support to all such organizations.

WHEREAS, the proposed Centennial Building will house an improved Students' Center, catering to the needs of student organizations by providing facilities such as offices, an assembly hall, and other necessary spaces.

WHEREAS, the SCC recognizes the importance of an adequate facility or office in fostering student leadership, practical initiatives, and service;

WHEREAS, the establishment of an Annual Donation for the Centennial Building for five (5) academic years from the SCC's Student Activity Fund will streamline efforts, enhance coordination, and ensure the effective implementation of the construction of the Centennial Building, which will house a larger and more functional Students' Center for the benefit of undergraduate student organizations;

NOW, THEREFORE, BE IT RESOLVED, that, beginning with the academic year 2024-202 the Student Central Council shall donate the amount of One Hundred Thousand Pes (₱100,000.00) from the council's Student Activity Fund, to be allocated near the end of the term, for five (5) consecutive academic years through the Treasury and Accounting Office a Vice President for Finance.

BE IT FURTHER RESOLVED that the DSAS shall inform the Student Council Officers and outgoing SCC Officers of this resolution and its purposes;

BE IT FURTHER RESOLVED that this resolution shall be implemented by the Student Cer Council for five (5) consecutive academic years (2024-2025, 2025-2026, 2026-2027, 2 2028, and 2028-2029) in consultation with the University Advisory Board, the DSAS, and SCC Officers;

A215, Second Floor, Fr. Godfrey Lambrecht Buildi
SMU Main Campus, Ponce Street, Don Mariano Mar

NARRATIVE REPORT ON MARIAN LEADERSHIP CONVERGENCE

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : Marian Leadership Convergence
   Date : January 16-17, 2025
   Venue : Saint Mary's University
2. Organizers : Student Central Council
3. Beneficiaries : Students
4. Objectives of the Activity : To provide basic leadership training for the students of Saint Mary's University
5. Participants : Students
6. Proceedings :

Marian student leaders gathered and conquered the odds during the 2025 Marian Leadership Convergence on January 16-17, 2025. Through Hunger Games-inspired challenges like The Reaping, hunting and gathering for supplies, cooking for every meal and sleeping on established grounds, team building activities, and preying on one another for their survival, these student leaders have proved themselves worthy of being in their respective positions.

The student leaders were also trained on topics such as genuine leadership and mental health by alumni guest speakers who were also former student leaders. They also formed their input on the Magna Carta for Students' Rights, the continuation of which is currently being spearheaded by the Student Central Council.

To conclude their active days, they participated in recollections over a bonfir to recount and appreciate the moments and connections they shared throughout th first day, and a socialization event to celebrate the success of their hard work on th second day.

The Marian Leadership Convergence is an annual activity hosted to challeng the abilities and inspire the true student leader in Marian student servants. Th year's Convergence was hosted in partnership with the Provincial Local You Development Office (PLYDO)

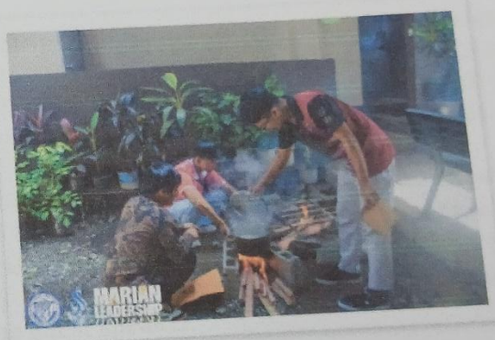
7. Recommendations/Observations:
It is recommended to provide lighter activities during the Marian Leadership Convergence, especially since it was held before the official start of classes. This will help ensure participants are physically and mentally prepared as they transition into the academic term

8. Documentations:









Prepared by:

SHEVANA JAIRAH M. HERNAEZ
SCC Executive Secretary

Approved by:

NATHANIEL C. MOSQUEDA
SCC President

Noted:

SAMUEL B. DAMAYON

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : resurGenZ: Polishing the Innovative Facets of the Filipino Youth
   Date : October 30, 2024
   Venue : Saint Jerome's Academy, Bagabag, Nueva Vizcaya
2. Organizers : Student Central Council
3. Beneficiaries : Students of Saint Jerome's Academy
4. Objectives of the Activity : To provide basic leadership training for the students of Saint Jerome's Academy
5. Participants : Students of Saint Jerome's Academy
6. Proceedings :

The Student Central Council (SCC) Officers arrived at Saint Jerome's Academ (SJA) in Bagabag, Nueva Vizcaya, at 8:00 AM to conduct basic leadership training f the academy's student leaders. The program began with a prayer, followed by a bri introduction of the officers and an overview of the program's objectives. T students were already grouped into teams, each assigned a distinct color. As icebreaker activity, the SCC Officers instructed the student leaders to create a te cheer based on their assigned color. The teams were given 15 minutes to prep and later presented their cheers on stage.

With the atmosphere set, the program transitioned to the first activity, "Space Game." In this activity, student leaders were tasked to individually rank survival items based on their importance (10 minutes) and subsequently rank t as a group (15 minutes). During the group exercise, participants were require use the method of group consensus, ensuring that each member agreed o rankings before finalizing the group decision. Afterward, the correct answers revealed, and scores were calculated. The team scores were subtracted fro lowest individual scores to determine the "synergy score," which highlighte effectiveness of collaboration and group decision-making.

8. Documentations:



Prepared by:

SHEVANA JAIRAH M. HERNAEZ
SCC Executive Secretary

Approved by:

NATHANIEL C. MOSQUEDA
SCC President

Noted:

SAMUEL B. DAMAYON
Dean of Student Affairs and Services

NARRATIVE REPORT MARIAN LEADERS CAPACITATION TRAINING WORKSHOP

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : Marian Leaders Capacitation Training-Workshop (Part I)
   Date : July 6, 2024
   Venue : Aula Maria Hall, Saint Mary's University Main Campus, Bayombong, Nueva Vizcaya

2. Organizers : Student Central Council

3. Beneficiaries : Student Central Council, Local Councils, Extra and Co-Curricular Organizations

4. Objectives of the Activity : To provide newly elected and appointed student leaders with essential leadership skills and peer counseling techniques; To educate student leaders on the importance of International Organization for Standardization (ISO) standards and how their organizations can contribute to maintaining the university's compliance and achieving its quality assurance goals; To ensure that student leaders understand and align their actions and programs with the CICM mission; and To guide student leaders in the development and refinement of action plans and annual reports, ensuring timely and accurate submissions

5. Participants : Student Central Council, Local Councils, Extra and Co-Curricular Organizations

6. Proceedings :

The Marian Leaders Capacitation Training-Workshop, organized by the Office of the Dean of Student Affairs and Services at Aula Maria Hall, Saint Mary's University Main Campus, was held on July 6, 2024. The event was attended by newly elected and appointed officers from the Student Central Council (SCC), local councils, and various extracurricular and co-curricular organizations.

The registration of participants was efficiently managed by the Student Central Council, commencing from 7:30 AM and concluding at 8:30 AM. The formal program began at 8:30 AM with an audio-visual presentation of the University Prayer, followed by the National Anthem, University Hymn, and the recitation of the SMU Quality Policy.

The workshop concluded with an action planning session where student organizations drafted their initial plans, followed by presentations and constructive critiques facilitated by Mr. Damayon, Miss Laarni May Marantal, and Mr. Allan S. Guiab.

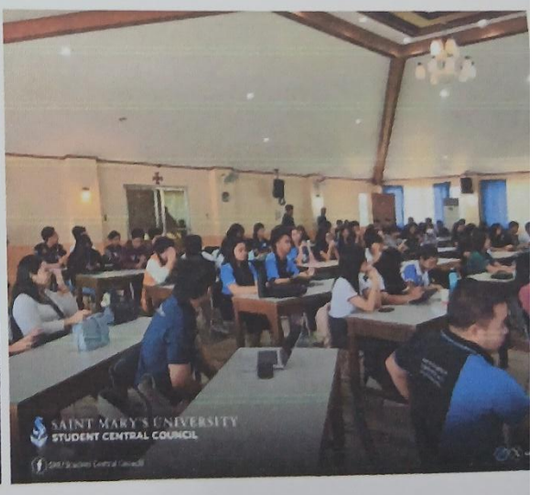
The second part of the workshop is scheduled to take place on July 29, 2024, at Aula Maria Hall, focusing on the crucial aspect of financial management for student organizations.

7. Recommendations/Observations:

Based on the observations from the Marian Leaders Capacitation Training-Workshop, it is recommended that future programs incorporate more interactive and engaging presentation styles to maintain participants' attention and involvement. While the topics covered were universally important and relevant to the development of effective student leadership, it was noted that some participants were inattentive, with a few even falling asleep during certain sessions. This indicates a need for more dynamic and participatory methods of delivery, such as group activities, discussions, and multimedia presentations, to ensure all attendees remain engaged throughout the workshop.

8. Documentations:



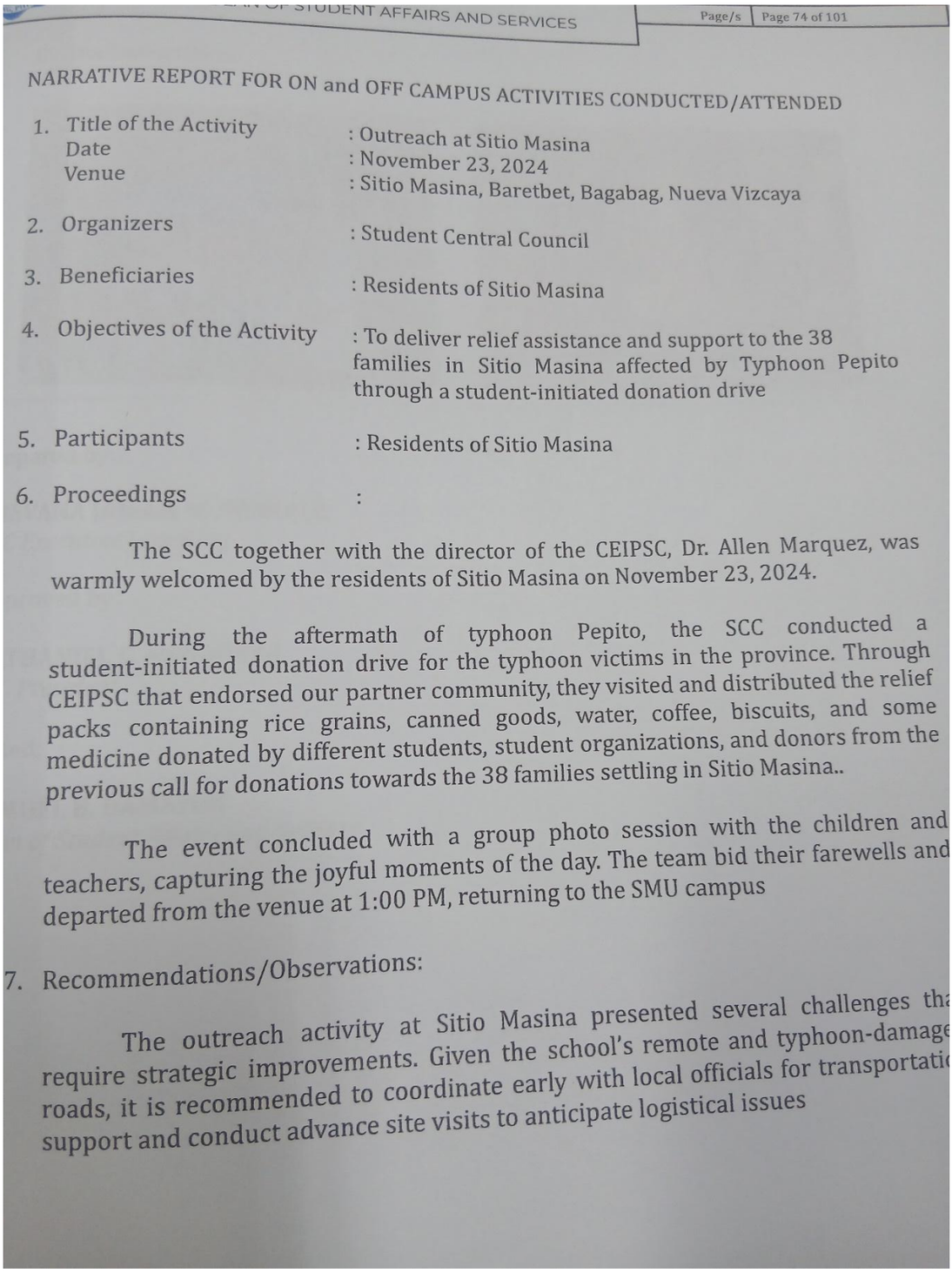


Prepared by:

SHEVANA JAIRAH M. HERNAEZ
SCC Executive Secretary

Approved by:

NARRATIVE REPORT ON SCC OUTREACH AT SITIO MASINA



...STUDENT AFFAIRS AND SERVICES Page/s Page 74 of 101

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : Outreach at Sitio Masina
   Date : November 23, 2024
   Venue : Sitio Masina, Baretbet, Bagabag, Nueva Vizcaya
2. Organizers : Student Central Council
3. Beneficiaries : Residents of Sitio Masina
4. Objectives of the Activity : To deliver relief assistance and support to the 38 families in Sitio Masina affected by Typhoon Pepito through a student-initiated donation drive
5. Participants : Residents of Sitio Masina
6. Proceedings :

The SCC together with the director of the CEIPSC, Dr. Allen Marquez, was warmly welcomed by the residents of Sitio Masina on November 23, 2024.

During the aftermath of typhoon Pepito, the SCC conducted a student-initiated donation drive for the typhoon victims in the province. Through CEIPSC that endorsed our partner community, they visited and distributed the relief packs containing rice grains, canned goods, water, coffee, biscuits, and some medicine donated by different students, student organizations, and donors from the previous call for donations towards the 38 families settling in Sitio Masina..

The event concluded with a group photo session with the children and teachers, capturing the joyful moments of the day. The team bid their farewells and departed from the venue at 1:00 PM, returning to the SMU campus

7. Recommendations/Observations:

The outreach activity at Sitio Masina presented several challenges tha require strategic improvements. Given the school's remote and typhoon-damage roads, it is recommended to coordinate early with local officials for transportatio support and conduct advance site visits to anticipate logistical issues

NARRATIVE REPORT ON SIRIP-SIRIB FILM FESTIVAL SEMINAR-WORKSHOP

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : Sirip-Sirib Film Festival Seminar-Workshop
   Date : January 18-19, 2025
   Venue : Sacred Heart Center, Saint Mary's University
2. Organizers : Student Central Council
3. Beneficiaries : Marian filmmakers
4. Objectives of the Activity : To equip Marian filmmakers with essential knowledge and hands-on experience in scriptwriting and film production in preparation for the 2025 Sirip-Sirib Film Festival
5. Participants : Marian filmmakers
6. Proceedings :

In preparation for the 2025 Sirip-Sirib Film Festival, Marian filmmakers participate in the seminar-workshop for scriptwriting and film production hosted by the Student Central Council. The participants worked with the guidance of Mr. Elyandre Miguel Dagli, award-winning cinematographer, director, and film editor.

The seminar-workshop consisted of interactive lectures on the provided topics, as well as immersive activities using the speaker's filming equipment to fully demonstrate their capabilities and learnings during the event. The filmmakers also had the opportunity to witness and curate their works towards the end of the seminar-workshop with the help of the guest speaker.

The two-day event effectively equipped the Marian filmmakers with adequate knowledge to exhibit in their works for the upcoming Sirip-Sirib Film Festival on April 2025. The event was also hosted in partnership with the Cultural Affairs Office and sponsored by FujiFilms and Aputure

7. Recommendations/Observations:

It is recommended to schedule the activity on a different date to avoi conflicts, as the original schedule was set immediately after the Marian Leadershi Convergence. Participants should be informed well in advance, and efforts must b made to encourage maximum participation from student filmmakers. Additionally, is strongly recommended to adhere strictly to the time schedule to avoid delays ar ensure the smooth flow of the program.

NARRATIVE REPORT ON SCC PAMASKONG HANDOG OUTREACH ACTIVITY

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : SCC Pamaskong Handog
   Date : December 17, 2024
   Venue : Namugho Elementary School, Barangay Comunal, Solano, Nueva Vizcaya
2. Organizers : Student Central Council
3. Beneficiaries : Students of Namugho Elementary School
4. Objectives of the Activity : To spread the spirit of Christmas by bringing joy and hope to the children and teachers of Namugho Elementary School
5. Participants : Students of Namugho Elementary School
6. Proceedings :

On December 17, 2024, the six SCC officers and one faculty conducted the Pamaskong Handog outreach program at Namugho Elementary School, Barangay Comunal, Solano, Nueva Vizcaya. The travel time from Saint Mary's University campus to the venue was approximately two hours. The team arrived at 9:00 AM and was warmly welcomed by the teachers and students. A total of 41 students, consisting of 19 girls and 22 boys from Kinder to 6, with ages ranging from 5-12 years old, participated in the program.

The event commenced with a prayer led by Ms. Shevana Jairah Hernaez, SCC Executive Secretary, followed by an opening message from Mr. Nathaniel Mosqueda, SCC President. Ms. Moira Salunat, the event's master of ceremony, ensured a smooth flow of the activities. To energize the children, the SCC officers led a lively Zumba dance session.

The program featured parlor games such as Calamansi Relay, Trip to Jerusalem, and Hep Hep Hooray, where students actively participated. Winners received candies and biscuits as prizes. By lunchtime, Jollibee meals were distributed to all the children, bringing smiles to their faces. After lunch, the children received individual gifts containing umbrellas, boots, and raincoats. The sizes of these items were collected beforehand to ensure a perfect fit for each child.

The event concluded with a group photo session with the children and teachers, capturing the joyful moments of the day. The team bid their farewells and departed from the venue at 1:00 PM, returning to the SMU campus

7. Recommendations/Observations:

The outreach activity at Namugho Elementary School presented several challenges that required strategic improvements. Given the school's remote, mountainous location and typhoon-damaged roads, it is recommended to coordinate early with local officials for transportation support and conduct advance site visits to anticipate logistical issues. Furthermore, scheduling the event right before final exams placed added pressure on SCC officers, so future activities should be planned during less academically intensive periods to ensure better focus and participation

8. Documentations:



Prepared by:

SHEVANA JAIRAH M. HERNAEZ
SCC Executive Secretary

Approved by:

NATHANIEL C. MOSQUEDA
SCC President

Noted:

SAMUEL B. DAMAYON
Dean of Student Affairs and Services

NARRATIVE REPORT MARIAN ELECTION FORUM

NARRATIVE REPORT FOR ON and OFF CAMPUS ACTIVITIES CONDUCTED/ATTENDED

1. Title of the Activity : Tungpal ken Taripato: Marian Election Forum
   Date : March 26, 2025
   Venue : Fr. Tonus Gymnasium, Saint Mary's University
2. Organizers : Student Central Council, MAPPS, The Marian
3. Beneficiaries : Students and Faculty
4. Objectives of the Activity : To empower voters with the knowledge needed for informed decision-making, bringing students and community members face-to-face with candidates in structured discussions
5. Participants : Students and Faculty
6. Proceedings :

On March 26, 2025, Saint Mary's University-Bayombong hosted Tungpal ken Taripato: Marian Election Forum, a platform designed to foster direct interaction between candidates and the public. The event was held at the Fr. Tonus Gymnasium, from 8:00 AM to 12:00 PM.

The forum aimed to empower voters with the knowledge needed for informed decision-making, bringing students and community members face-to-face with candidates in structured discussions. It featured two main sessions: the Local Candidates' Session, where six aspirants for governor, vice governor, and congressional positions participated, and the Senatorial Candidates' Session, where four hopeful senators presented their platforms.

Throughout the event, candidates took part in a four-part moderate discussion: sectoral representatives' questions, a fast-talk round, audienc questions, and closing statements. But more important than the format was th active presence of both parties—leaders willing to face scrutiny and voters eager listen, engage, and question.

The candidates who showed up had the opportunity to present th platforms clearly. The voters who showed up wielded the power to challenge, tough questions, and ultimately make informed decisions. The forum wasn't about listening to speeches—it was about youth involvement in securing a be future. It was a reminder that true leadership is built on accountab transparency, and the shared responsibility of both candidates and voters to en

7. Recommendations/Observations:

It is recommended to prioritize early and flexible invitations for candidates, potentially offering hybrid attendance options to accommodate their schedules. Complementing direct interaction with pre-recorded messages or virtual appearances from candidates who cannot attend ensures their platforms are still shared.

8. Documentations:









Prepared by:

SHEVANA JAIRAH M. HERNAEZ
SCC Executive Secretary

Approved by:

NATHANIEL C. MOSQUEDA
SCC President

Noted:

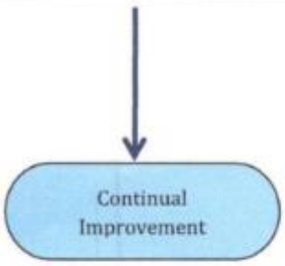
SAMUEL B. DAMAYON
Dean of Student Affairs and Services

16.2.3. **Identify and engage with local stakeholders**

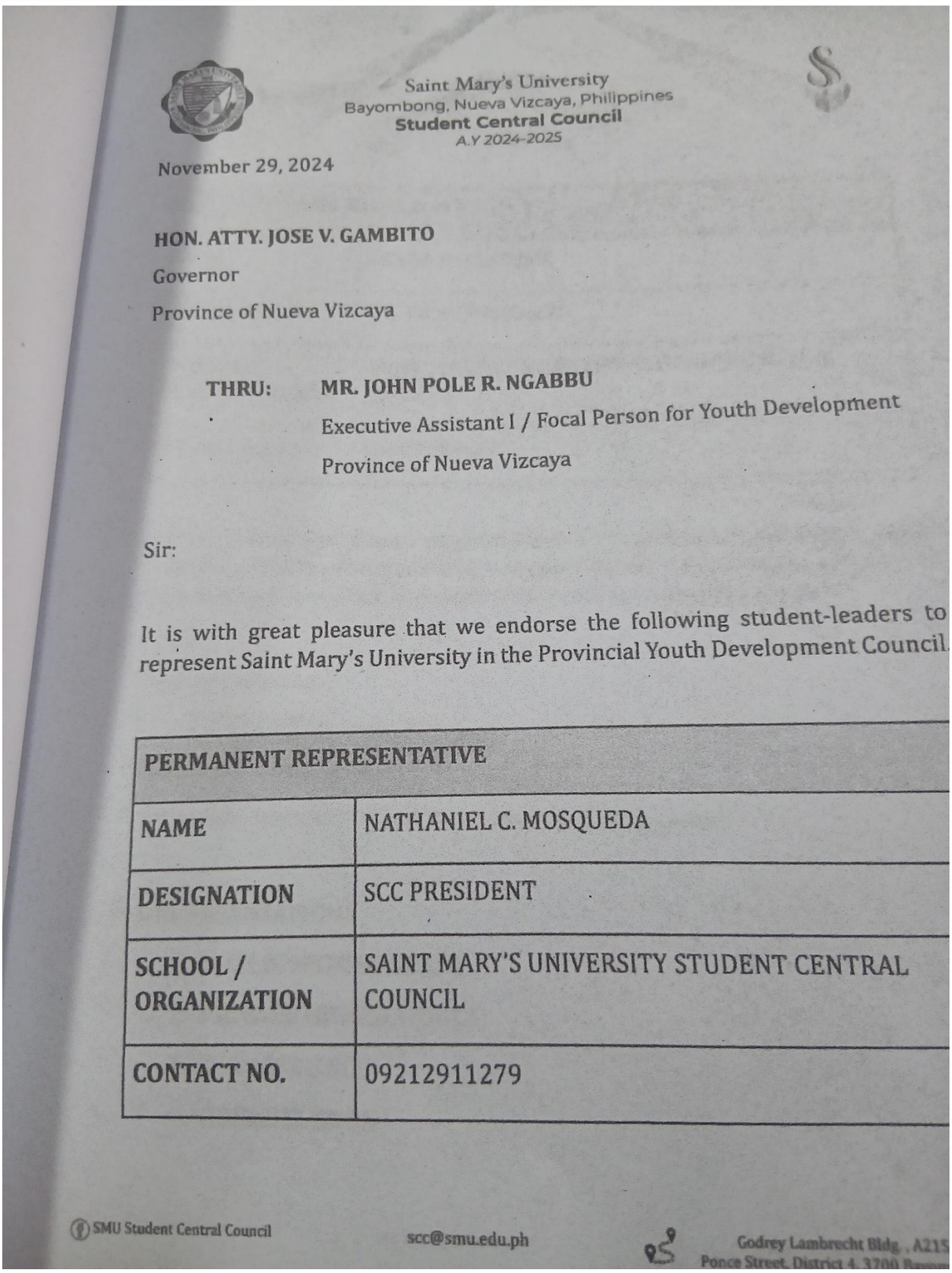
Have written policies and procedures to identify local stakeholders external to the university and engage with them

Title	**A.12 Conduct of Collaborative Partnerships**
Scope	This covers activities starting from meeting with partner units/agencies to monitoring and feedback. It ends with continual improvement.
Objective	To ensure timely conduct of collaborative partnerships
Definitions	Collaborative Partnerships refers to

Activity	*Description*
Meeting	This includes preliminary meetings with unit/agency in the conduct of community engagement, indigenous peoples advocacy and museum management. The possible partner is identified before the meeting. This activity involves a decision making whether to continue with the collaborative partnership Refer to: • EOMS-EIP-FO-021, Rev.00: Minutes of meeting
Continue Partnership / No / Yes	
Preparation of necessary documents	This includes preparation of letter/ Memorandum of Understanding/Agreement, if necessary. It also includes crafting of Project Proposals, if deemed necessary. Refer to: • EOMS-EIP-FO-014, Rev. 00: Memorandum of Agreement
	• EOMS-EIP-FO-003, Rev. 00: Project Proposal • EOMS-EIP-RF-012, Rev. 00: CEIPSC MOPG
Meeting for the crafting of project proposal	This activity includes gathering necessary information, identification of project objectives and activities, budget preparation and assignment of tasks and responsibilities. Refer to: • EOMS-EIP-FO-003, Rev. 00: Project Proposal • EOMS-EIP-FO-004, Rev. 00: Community Engagement Budget Requisition Form
Preparation of Pre-engagement forms	This includes the necessary forms prior to community immersion. Refer to: • EOMS-EIP-FO-004, Rev. 00: Community Engagement Budget Requisition Form • EOMS-EIP-FO-005, Rev. 00: Community Engagement Attendance Report • EOMS-EIP-FO-006, Rev. 00: Community Feedback Survey Form
Actual Implementation	This activity includes the implementation of activities that are described in the project proposal. Refer to: • EOMS-EIP-FO-005, Rev. 00: Community Engagement Attendance Report

	implementation of the collaborative project. Refer to: • EOMS-EIP-FO-008, Rev. 00: Monitoring and Evaluation Report • EOMS-EIP-RF-012, Rev. 00: CEIPSC MOPG The CEIPSC Director, Staff and CE Coordinators review the collaborative partnership. Refer to: • EOMS-EIP-RF-012, Rev. 00: CEIPSC MOPG

Prepared by:	
CHRISTOPHER ALLEN S. MARQUEZ, PHD	0 8 DEC 2024
Process Owner	Date Signed
Reviewed by:	
PEARL VIA S. COBALLES	0 8 DEC 2024
Quality Management Representative	Date Signed



Saint Mary's University
Bayombong, Nueva Vizcaya, Philippines
Student Central Council
A.Y 2024-2025

November 29, 2024

HON. ATTY. JOSE V. GAMBITO
Governor
Province of Nueva Vizcaya

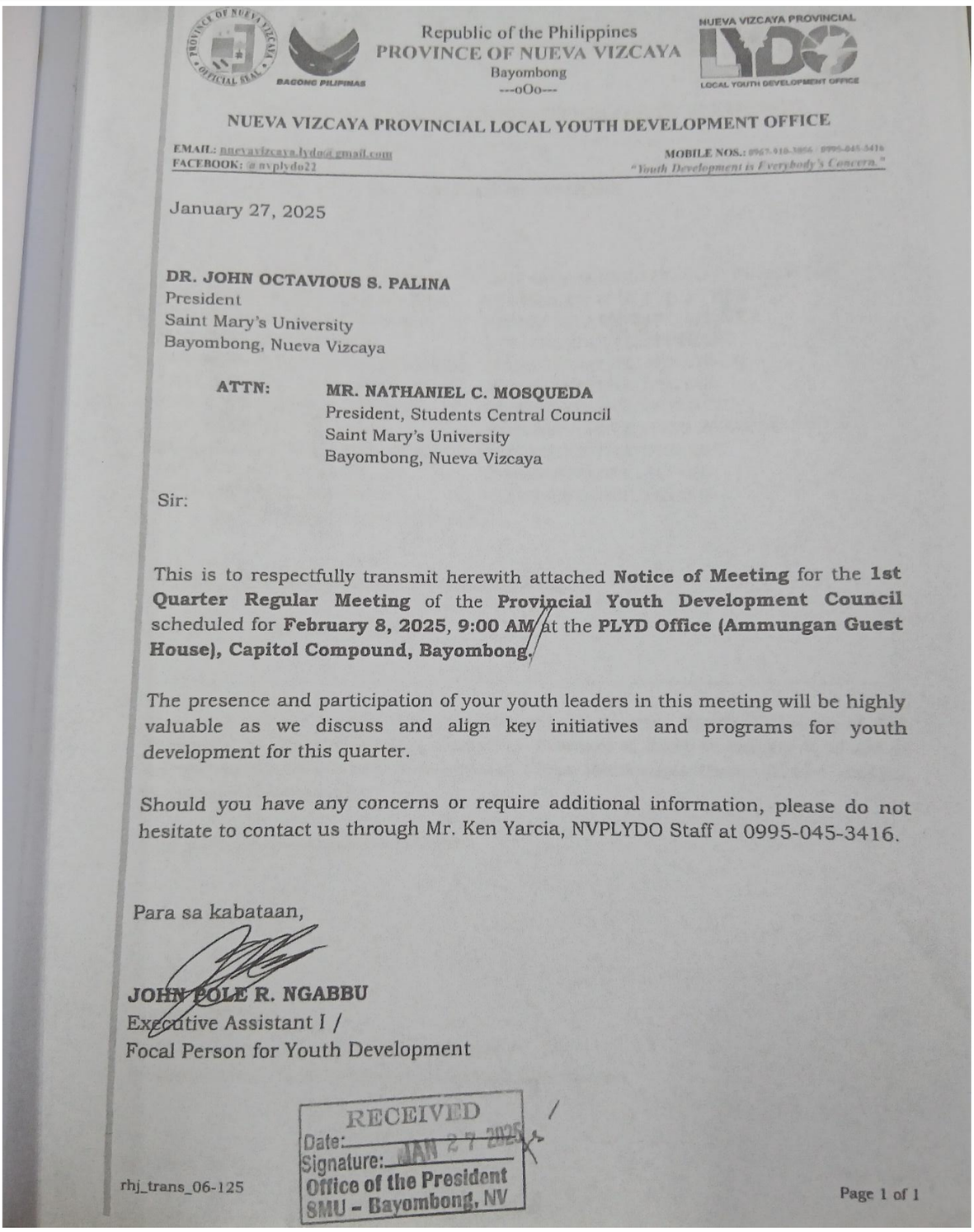
THRU: **MR. JOHN POLE R. NGABBU**
Executive Assistant I / Focal Person for Youth Development
Province of Nueva Vizcaya

Sir:

It is with great pleasure that we endorse the following student-leaders to represent Saint Mary's University in the Provincial Youth Development Council.

PERMANENT REPRESENTATIVE	
NAME	NATHANIEL C. MOSQUEDA
DESIGNATION	SCC PRESIDENT
SCHOOL / ORGANIZATION	SAINT MARY'S UNIVERSITY STUDENT CENTRAL COUNCIL
CONTACT NO.	09212911279

SMU Student Central Council scc@smu.edu.ph Godrey Lambrecht Bldg., A215



Republic of the Philippines
PROVINCE OF NUEVA VIZCAYA
Bayombong
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NUEVA VIZCAYA PROVINCIAL LOCAL YOUTH DEVELOPMENT OFFICE

NUEVA VIZCAYA PROVINCIAL LOCAL YOUTH DEVELOPMENT OFFICE

EMAIL: nuevavizcaya.lydo@gmail.com
FACEBOOK: @nvplydo22

MOBILE NOS.: 0967-910-3866 / 0995-045-3416
"Youth Development is Everybody's Concern."

January 27, 2025

DR. JOHN OCTAVIOUS S. PALINA
President
Saint Mary's University
Bayombong, Nueva Vizcaya

ATTN: **MR. NATHANIEL C. MOSQUEDA**
President, Students Central Council
Saint Mary's University
Bayombong, Nueva Vizcaya

Sir:

This is to respectfully transmit herewith attached **Notice of Meeting** for the **1st Quarter Regular Meeting** of the **Provincial Youth Development Council** scheduled for **February 8, 2025, 9:00 AM** at the **PLYD Office (Ammungan Guest House), Capitol Compound, Bayombong.**

The presence and participation of your youth leaders in this meeting will be highly valuable as we discuss and align key initiatives and programs for youth development for this quarter.

Should you have any concerns or require additional information, please do not hesitate to contact us through Mr. Ken Yarcia, NVPLYDO Staff at 0995-045-3416.

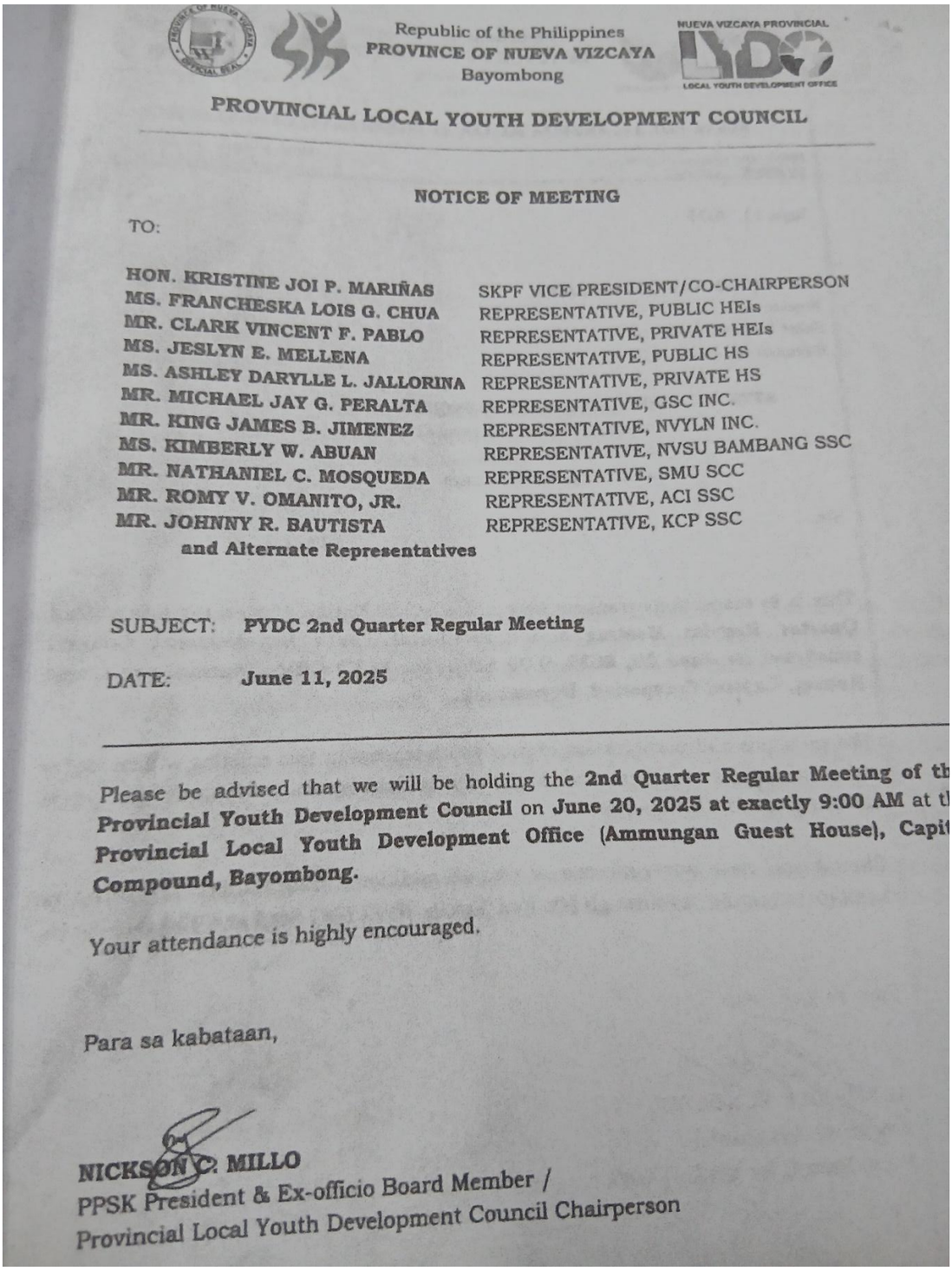
Para sa kabataan,

JOHN POLE R. NGABBU
Executive Assistant I /
Focal Person for Youth Development

RECEIVED
Date: JAN 27 2025
Signature:
Office of the President
SMU – Bayombong, NV

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Page 1 of 1



Republic of the Philippines
PROVINCE OF NUEVA VIZCAYA
Bayombong

NUEVA VIZCAYA PROVINCIAL LYDO LOCAL YOUTH DEVELOPMENT OFFICE

PROVINCIAL LOCAL YOUTH DEVELOPMENT COUNCIL

NOTICE OF MEETING

TO:

HON. KRISTINE JOI P. MARIÑAS	SKPF VICE PRESIDENT/CO-CHAIRPERSON
MS. FRANCHESKA LOIS G. CHUA	REPRESENTATIVE, PUBLIC HEIs
MR. CLARK VINCENT F. PABLO	REPRESENTATIVE, PRIVATE HEIs
MS. JESLYN E. MELLENA	REPRESENTATIVE, PUBLIC HS
MS. ASHLEY DARYLLE L. JALLORINA	REPRESENTATIVE, PRIVATE HS
MR. MICHAEL JAY G. PERALTA	REPRESENTATIVE, GSC INC.
MR. KING JAMES B. JIMENEZ	REPRESENTATIVE, NVYLN INC.
MS. KIMBERLY W. ABUAN	REPRESENTATIVE, NVSU BAMBANG SSC
MR. NATHANIEL C. MOSQUEDA	REPRESENTATIVE, SMU SCC
MR. ROMY V. OMANITO, JR.	REPRESENTATIVE, ACI SSC
MR. JOHNNY R. BAUTISTA	REPRESENTATIVE, KCP SSC

and Alternate Representatives

SUBJECT: **PYDC 2nd Quarter Regular Meeting**

DATE: **June 11, 2025**

Please be advised that we will be holding the **2nd Quarter Regular Meeting of th Provincial Youth Development Council** on **June 20, 2025 at exactly 9:00 AM** at t **Provincial Local Youth Development Office (Ammungan Guest House), Capit Compound, Bayombong.**

Your attendance is highly encouraged.

Para sa kabataan,

NICKSON C. MILLO
PPSK President & Ex-officio Board Member /
Provincial Local Youth Development Council Chairperson