THE CONSTITUTION AND BYLAWS OF THE MARIAN BOARDERS ORGANIZATION (MBO)

ARTICLE I

NAME AND DOMICILE

Section 1: This organization shall be known as MARIAN BOARDERS' ORGANIZATION (MBO) and by this title or abbreviation it shall be so called for all intents and purposes.

Section 2: The MBO shall be domiciled at Saint Mary's University, Bayombong, Nueva Vizcaya.

ARTICLE II

NATURE AND PURPOSE

Section 1: The MBO is an organization of Marian students belonging to different year levels, courses, and coming from different places, but who are staying in boarding houses.

Section 2: The organization is an initiative of the Student Affairs and Services Office of SMU to ensure a Clean, Healthy, Safe, and Friendly environment for our Marian students while they stay in boarding houses as they study in the University away from home.

Section 3: The organization shall be under the direct supervision of the ADSAS Men and Women, who in turn shall serve as supervisors or advisers.

Section 4: The organization is also a representative body of all Marian boarders and serves as a bridge of communication and/or settlement of issues between and among Marian boarders, the SMU administration, and all Boarding house owners.

Room A-218, Second Floor, Fr. Godfrey Lambrecht Building
SMU Main Campus, Ponce Street
Bayombong, 3700 Nueva Vizcaya
www.smu.edu.ph / adsasmen@smu.edu.ph / adsaswomen@smu.edu.ph
(078) 321-2221 loc. 125 or 128 / (+63)9289450684 / (+63) 293753371

Section 5: The organization of Marian boarders was also formed for their own mutual help and protection and for the possible lobbying for local statutes or ordinances (barangay, municipal, or provincial) for the protection of student boarders.

ARTICLE III

MEMBERSHIP

Section 1: The MBO members shall be composed of all bona fide students of SMU who are staying in boarding houses and have registered with the association freely and without any form of coercion.

Section 2: A bona fide student of SMU who is qualified to be a member of the MBO is a student duly enrolled at the University, regardless of his/her age, gender, course, and place of origin, but is staying in boarding houses.

Section 3: All members shall be required to pay a minimal membership fee approved by the Dean of Student Affairs and Services.

Section 4: Recruitment of members shall be on a voluntary basis, i.e., listing freely of one's name during the time set for recruitment of members set by the DSA Office and/or any means to expedite the immediate formation of the association.

ARTICLE IV

OFFICERS OF MBO

Section 1: The officers of the MBA are the PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER, PIO, AUDITOR, and TWO (2) BUSINESS MANAGERS.

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ARTICLE V

QUALIFICATIONS AND TERMS OF OFFICE

Section 1: Candidates for any elective office must be bona fide students of SMU, of good moral character, and staying at a boarding house while studying at the University.

Section 2: Elected officers will hold office for a term of one school year.

Section 3: The elected officers shall take oath on the first month of the academic year or after the officers were elected in accordance with the time that the DSA Office had set forth for all extra-curricular activities.

ARTICLE VI

MODE OF ELECTION AND ELECTION OF OFFICERS

Section 1: Suffrage shall be exercised by all members of good standing as provided in Article III of this constitution.

Section 2: The election of officers shall be held during the first general meeting at the start of every semester/summer attended by at least a majority of the membership, and majority shall be construed as 50% + 1.

Section 3: The nomination of candidates shall be by floor nomination.

Section 4: The election of officers shall be done by secret balloting and/or raising of hands, where raising of hands shall be made only once when the contested position requires only one officer and twice when it requires two officers.

Section 5: The organization's advisers shall facilitate the conduct of the election.

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Section 6: In all elective positions, the candidate/s who get the higher number of votes cast shall be declared the winner by the election facilitators, provided that the election is declared valid.

ARTICLE VII

DUTIES OF OFFICERS

Section 1: The President shall:

A. Be the head of the organization and preside over meetings of the organization.
B. Be the line between the Members and the organization supervisors, as well as the University and the Boarding house owners.
C. Be directly responsible to the Supervisor/s or adviser/s.
D. Be responsible for the implementation of the rules and regulations of the organization.
E. Coordinate and oversee the special needs of the organization members.
F. Must make an action plan, together with the officers and in coordination with the supervisor/s or adviser/s, to be submitted to the Dean of Student Affairs and Services every school year.
G. Make reports on the organization's accomplishments for every semester/summer.
H. Perform other functions as the Supervisor/s or adviser/s may direct.

Section 2: The Vice President shall:

A. Discharge powers and functions of the president in his absence.
B. Assist the President in his functions.
C. Perform other legal functions as the President or Supervisor/s or adviser/s may direct.

Section 3: The Secretary shall:

A. Record all minutes of the meetings of the organization.
B. Be custodian of such records.
C. Be responsible for notifying members of meetings.
D. Make, together with the President, a semestral/summer report for the organization.
E. Assist the Organization President in finalizing the Organization's Action Plan.
F. Perform other functions as the President or the Supervisor/s or adviser/s shall direct.

Section 4: The Treasurer shall:

A. Have custody of all funds and properties of the organization.
B. Take charge of the release of funds duly approved by the President and Supervisor/s or adviser/s.
C. Keep an orderly record of all disbursements and expenditures of the organization.
D. Perform other functions as the President or the Dorm Master shall direct.

Section 5: The Auditor shall:

A. Audit all disbursements and expenditures of the association and publish the same in the bulletin of information of the organization.
B. Perform other functions as the President or the Supervisor/s or adviser/s shall direct.

Section 6: The PIO/PRO shall:

A. Serve as liaison between and among the members, other students, and school authorities, as well as boarding house owners.
B. Perform other functions as the President or the Dorm Master shall direct.

Section 7: The Business Managers shall:

A. Take charge of the preparation of the venue and other related materials for meetings and other major activities of the organization.

B. Perform other functions as the President or the Supervisor/s or adviser/s shall direct.

Section 8: The Supervisors/Advisers shall:

A. Supervises the overall operation of the Organization, especially the election of officers and implementation of the action plan.

B. Serves as liaison officers between the MBA members and the SMU Administration and Boarding House Owners.

ARTICLE VII

MEETINGS

Section 1: The meetings of the organization shall be convened by the President or the Supervisor/s or adviser/s and presided by the same at the most convenient time for the members, and it shall always be within the University premises.

Section 2: The organization meetings shall be once a month unless there is a need for an immediate meeting. And that in every meeting, a quorum which is 50%+1 is required to proceed with the business of the meeting.

ARTICLE VIII

EXPULSION, SUSPENSION, AND SUCCESSION

Section 1: The officers and members of the MBO may be removed or suspended from office or separated from membership in the association by the Supervisor/s or adviser/s after due and impartial deliberation of their case.

Section 2: Any expulsion, suspension, and/or succession shall be made known and approved by the Dean of Student Affairs and Services.

Section 3: Officers and Members of the organization may be removed or suspended because of the following:

A. Cease to be a Marian Boarder.
B. Expulsion from the University.
C. Culpable violations of the Rules and Regulations of the University.
D. Willful violation of the MBO Constitution and bylaws.
E. Grave violation of the student handbook after due deliberation by authorities.
F. Scandalous and immoral conduct unworthy of the integrity of an officer or a member of the organization.
G. Gross neglect of duty and grave abuse of authority.
H. Misappropriation of MBO funds.
I. For such other offenses which are deemed derogatory to the integrity of the Organization and the University.
J. Once the Presidency is vacated, the Vice President shall assume. The other positions shall be filled by appointment upon vacancy by the Supervisor/s or adviser/s.

ARTICLE IX

AMENDMENTS AND REVISIONS

Section 1: Any amendment to or revision of this Constitution and By-Laws may be prepared by the Supervisor/s or adviser/s after due consultation with the general membership or the general membership through the officers and after due consultation with the Supervisor/s or Adviser/s.

Section 2: All amendments must not be applied retroactively.

ARTICLE X

TRANSITORY PROVISIONS

Section 1: The elected officers shall continue to exercise their functions until the first set of officers and succeeding officers under this new constitution shall have been duly elected and qualified.

Section 2: This Constitution shall take effect immediately after its presentation and ratification by a majority of votes cast in a meeting held for such purpose.

Section 3: The foregoing proposed Constitution of the Marian Boarders Organization (MBO) was approved by the officers and members listed and signed below on September 15, 2025 .

III. OFFICERS

Below are the officers chosen and voted on by the majority of the members.

President: Tatyana B. Dimaranan

Vice President: Joulein Jade Reeanette C. Nazaria

Secretary: Precious Gem S. Marzo

Treasurer: Chinkzeh L. Bilog

P.I.O: Ednaline April M. Ubongen

Auditor: Sophia Yllaine Faith S. Dela Pena

Bus. Managers: Kyla Deovette R. Quirante

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NARRATIVE REPORT

SDG: 3

Title of Activity: **BOARDING HOUSE VISITATION SECOND SEMESTER SY 2024-2025**

Date/Time: February 19, 20 & 24, 2025

Venue: Barangays District IV and DMM

Organizers: ADSAS Women/Men

Objectives: To inspect and evaluate the facilities and services provided by boarding houses near SMU

Beneficiaries (if any): SMU students

Participants: ADSAS Men & Women and staff

A. Highlights of the Activity:

The ADSAS men and women, with their staff, and Sr. Amy Bantiyan, Dorm Master-Ladies Dorm, conducted a three-day visit to boarding houses and dormitories in the barangays of Don Mariano Marcos and District IV in Bayombong, Nueva Vizcaya. Some barangay officials of DMM and District IV also joined them.

B. Summary of the Activity Evaluation

The team was able to inspect and evaluate the facilities and services provided by 40 boarding houses. In general, the BHOMA operations for SMU borders were found to be compliant with the specifications outlined in the provincial ordinance on BHOMA. However, problems with garbage segregation and collection of garbage are one of the primary concerns.

C. Appendices

1. **Attendance Sheet (scanned)**

2. **Program of Activities**

3. **Photo Documentation**

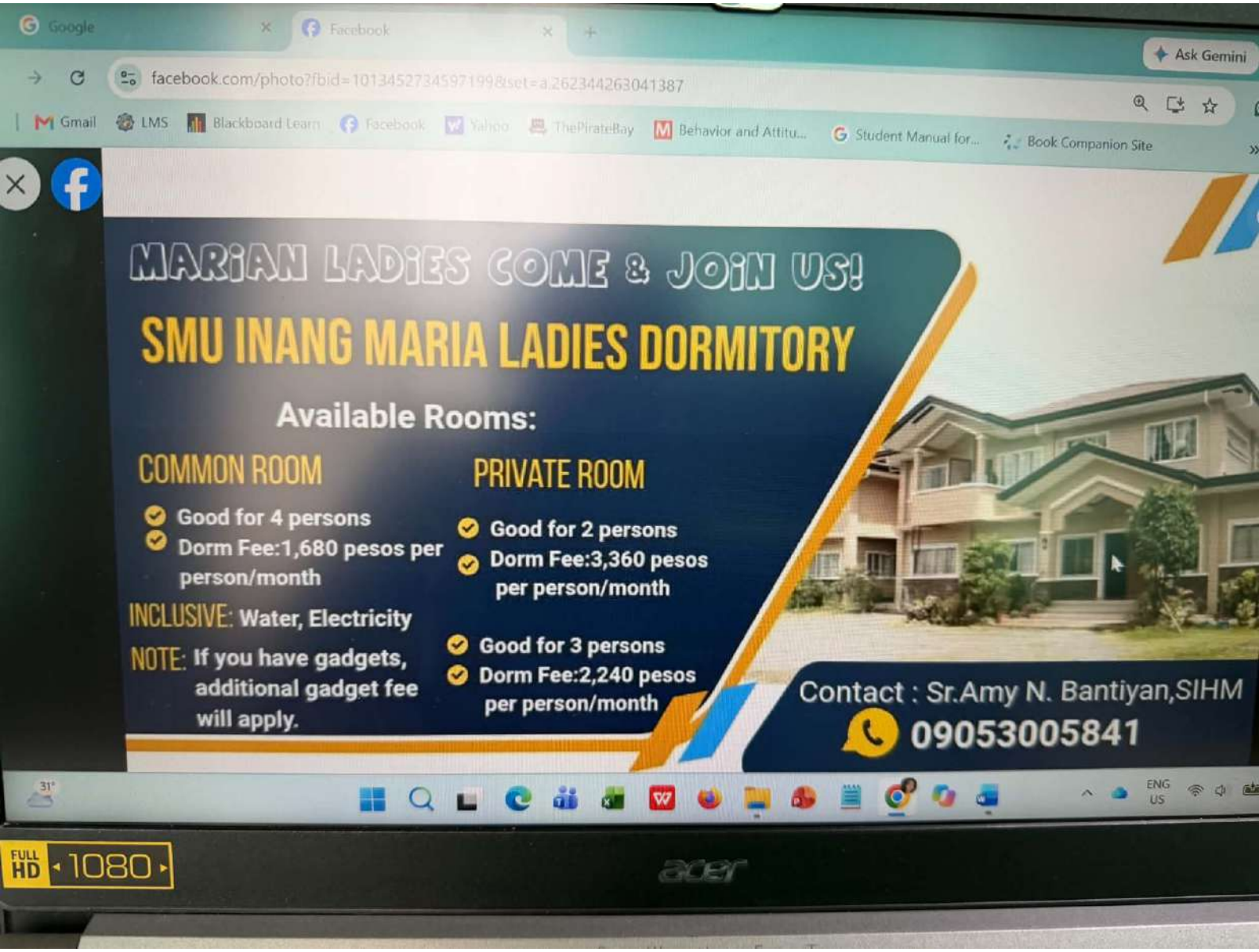


Prepared by:

Alona C.Costales
ADSAS Women






Google
Facebook
Ask Gemini
facebook.com/photo?fbid=10134527345971998set=a.262344263041387
Gmail
LMS
Blackboard Learn
Facebook
Yahoo
ThePirateBay
Behavior and Attitu...
Student Manual for...
Book Companion Site
MARIAN LADIES COME & JOIN US!
SMU INANG MARIA LADIES DORMITORY
Available Rooms:
COMMON ROOM
Good for 4 persons
Dorm Fee:1,680 pesos per person/month
PRIVATE ROOM
Good for 2 persons
Dorm Fee:3,360 pesos per person/month
Good for 3 persons
Dorm Fee:2,240 pesos per person/month
INCLUSIVE: Water, Electricity
NOTE: If you have gadgets, additional gadget fee will apply.
Contact : Sr.Amy N. Bantiyan,SIHM
09053005841
ENG
US
FULL HD 1080
acer

SAINT MARY'S UNIVERSITY
BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

DEAN OF STUDENT AFFAIRS AND SERVICES
INANG MARIA LADIES DORMITORY

ROOM RATE

TYPE OF ROOM	ROOM RATE (Per Head Monthly)
Common Room (4 beds & 8 beds)	₱ 1,680.00
Private Room (3 beds)	₱ 2,240.00
Private Room (2 beds)	₱ 3,360.00

1 Bed 6,720

COMMON ROOM

	ROOM NO.	CAPACITY
1	102	8 BEDS
2	103	4 BEDS
3	104	4 BEDS
4	105	4 BEDS
5	106	4 BEDS
6	107	4 BEDS
7	108	4 BEDS
8	109	4 BEDS
9	202	8 BEDS
10	204	4 BEDS
11	205	4 BEDS
12	206	4 BEDS
13	207	4 BEDS
14	208	4 BEDS
15	209	4 BEDS
TOTAL	**15 ROOMS**	**68 BEDS**

Note:

Room 116 - reserve for infirmary room
Room 216 - occupied by Ms. Mayline L. Limmapa

RECEIVED
MAY
OF THE VICE PRESIDENT FOR
FINANCE/TREASURER

RULES AND REGULATIONS

I will abide to all the rules and regulations and policies that are set for the good of the Dormers. I promise to respect and obey them gladly such as:

1. Start and end your day with a prayer.
2. Curfew hour 8:30 in the evening.
3. Permission is to be asked or any dorm concern is to be asked from the dorm In charge.
4. Always Log out and log In when going out and coming in to the dorm.
5. Attend to any activities in the dorm such as Eucharistic celebration, Rosary prayer, Bible sharing, etc.
6. Strictly no cooking inside the room.
7. No one can stay out at night without asking permission.
8. Observe cleanliness in your room, bathroom, study hall/area, kitchen and in the dorm compound.
9. Always put off your stoves after cooking.
10. Conserve energy/electricity (switch off fan and lights ,faucet when not use)
11. Unplug all electric gadgets before leaving the room.
12. No washing of clothes in the bathroom except small things only.
13. Walls and ceilings are to be kept clean and free of posters and stickers, likewise, the use of nails, hooks and pins on the beds, shelves and cabinets is not allowed.
14. Strictly follow the waste segregation; collecting of garbage in the dorm from the barangay is every Tuesday and Thursday.
15. Schedule of bringing out Basura/trash from the room; Monday, Wednesday and Friday.
16. All Dormers must stay in the dorm until the end of Semester/school year.
17. Visitors are entertained only at the lobby; visitors are not allowed to enter in the dormers room.
18. Absence/Leave Pass must be used when you go home during weekend, Semestral, Christmas break or vacation.
19. Drinking of liquor, smoking, vaping in the dorm is not allowed.
20. Do general cleaning of rooms, kitchen, bathroom and outside before leaving for vacation break.

Failure to follow the Rules and Regulations will have consequences:

1st Offense: warning / verbal reprimand
2nd Offense: written reprimand
3rd Offense: consultation with the parents

PLEASE COOPERATE AND COMPLY WITH THE RULES AND REGULATIONS IN THE DORM, BE A GOOD CHRISTIAN DISCIPLES.



Proposed Amendments to the Provincial Ordinance No. 2000-25

Saint Mary's University
Office of Student Affairs and Services

Provincial Ordinance No. 2017-136
An ordinance Amending the Title, Sections 3,4,5,and 6 of ordinance No. 2000-025

"An Ordinance Regulating the Operation of Dormitories & Boardinghouses Penalizing Violations, and for Other Purposes"

Section 1.Title of the Ordinance

An Ordinance Regulating the Operation of Dormitories & Boardinghouses Penalizing Violations, and for Other Purposes

Section 2: COVERAGE: The ordinance is intended to regulate the operation of board and lodging houses in the Province of Nueva Vizcaya and to prescribe policies for the compliance of board and lodging house operators and managers, as well as their boarder.

Section 2: Coverage

- **Classification of Board and lodging Houses**

- Class A: more than 20-bed capacity
- Class B: 10 but not more than 20-bed capacity
- Class C: less than 10-bed capacity

Section 3: Definition of Terms

1. **Board and Lodging Houses** – the general name for houses, dormitories, apartments and the like, of any size or bed capacity, where both rooms and meals are provided, or where bed space is provided only, for a consideration payable in cash, goods, and services.

Section 3: Definition of Terms

2. Boarder – refers to any person who lives in a board and lodging houses for a consideration payable in cash, goods, or services or any combination thereof

3.**Operator** – any natural or juridical person who owns a board and lodginghouse business (**owner)**

Section 3: Definition of Terms

4. Manager / Matron/Landlady / Landlord / Caretaker – the one who manages the operation of a board and lodging house for students, or his/her duly authorized representative or agent (**resides in the same boarding house or within the compound of that board and lodging).**

Section 3: Definition of Terms

5. **Illegal Activities** – activities like gambling, use and trade of illegal drugs, prostitution and such other activities the Revised Penal code and special laws.
6. **BOMA-** acronym for Board and Lodging House Owners and Managers Association

Section 3: Definition of Terms

7. Guidance Counseling- one of the roles of the managers as in giving advice or guidance to boarders identified to have problems**.**

8. Border Clearance - a form issued by the previous board and lodging house owners/managers, certifying that the boarder concerned is free from financial and moral obligations, to be presented and required by the ext Board and Lodging House manager, if the boarder is transferring from previous to new one.

Section 3: Definition of Terms

9. **BOMA Certificate of Membership-** a certification that the operator and or man
manager is a *bonafide* member of the BOMA in their respective Barangays

10**. License/Permit** – is a right or permission granted to the Local Government Unit in Accordance with law after complying with all the requirements and after payment of License fees.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

1. No person, natural or juridical shall operate a Board and Lodging House Business without securing the necessary business permits, fire safety permits, and other required documents in the Municipal and Barangay LGU.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

2. All Board and Lodging Houses shall have complied with the minimum requirements of *the National Building Code, the Fire Code of the Philippines of 2008 (RA 9541) and the Health and Sanitation Code* of the Province before applying for business permit.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

3. All operators and managers of Board and Lodging Houses shall be organized by the barangay Officials and shall be called BOMA. *A certificate of memberhip shall be posted in the premises of their respective board and lodging houses.*

The BOMA shall formulate a uniform house rules and regulations to be imposed by all managers.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

4. Illegal activities are not allowed in the premises of any board and lodging houses.
5. Each operator shall maintain and submit the list of names and addresses of their Boarders to their association and to the barangay every semester.
The BOMA shall formulate a uniform registry form for Student-Boarder personal information and ledger.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

6.Operators shall prepare a Lease of Contract containing the terms and condition for staying in the board and lodging house including the rules and conditions.

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

7. The managers are required to do the following:

a. Undergo **parenting education orientation** (by the local population officer)

b. Secure **Health certificate** (free from communicable disease

c. Undergo **basic fire fighting** and **Fire prevention Orientation** (before issuance of Fire Inspection Certificate)

d. **Post BFP and PNP hotlines** In every room and in the receiving room

Section 4. *Requirements for Board and Lodging Houses*

A. OPERATION AND MANAGEMENT

7. The managers are required to do the following:

e. **Issue receipts** in accordance with existing laws for every payment made by the boarder

f. **Post their respective business permits** in front of their board and lodging house business

g. **Secure accreditation Certificate** with the Barangay Board for safe Board ad Lodging Houses.

h. **Post in their premises "This is a DRUG-FREE Boardinghouse."**

B. Facilities

1. All boardinghouses, regardless of classification, shall provide the boarders with the following facilities

Rooms equipped with bed for every boarder, closet, table & chair/s (room size shld be compliant to Nat'l Bldg Code)	Kitchen & dining room	Water and electricity	Receiving area with chairs and table
	Laundry area	Toilets, separate for male and female	Fire extinguisher AND first aid kit
Logbook (visitor log in AND boarder log in & log out)	House rules & regulations prominently posted in rooms / receiving area	Garbage bins, labeled "nabubulok", "di-nabubulok", & "nabebenta"	Others, as may be agreed by the BOMA

Section 4. *Requirements for Board and Lodging Houses*

B. FACILITIES

Regardless of classification, all board and lodging houses shall provide the ff. facilities:

1. **Rooms** equipped with **bed** for every boarder, **closet**, **table, chairs,** and with **sufficient light and ventilation**
2. **Kitchen and dining room**
3. **Water and electricity**
4. **Receiving area** with chairs and table
5. **Logbook** where **names of borders** for the semester are listed, where **visitors log in** and where **boarders sign every time they go out and come in.**

Section 4. *Requirements for Board and Lodging Houses*

B. FACILITIES

Regardless of classification, all board and lodging houses shall provide the ff. facilities:

6. Laundry area

7. House Rules and Regulations

8. Toilet and Bathroom , separate for male and female (1 for every 10 boarders)

9. Garbage bins (labeled "nabubulok, "di-nabubulok", nabebenta" **(1 for every 10 boarders**)

Section 4. *Requirements for Board and Lodging Houses*

B. FACILITIES

Regardless of classification, all board and lodging houses shall provide the ff. facilities:

10. **Fire safety requirements (RA 9541)**
11. First Aid Kit at the receiving area
12. Others as may e agreed by the BOMA (**example: Internet**)

Section 4. *Requirements for Board and Lodging Houses*

B. FACILITIES

For Class A Board and Lodging Houses:

a. **Separate study area** with sufficient lighting and ventilation
b. **Prayer or meditation room** may be provided
c. **CCTV**
d. **Security Guard** if there are more than 50 bed capacity
e. Where the operator of a board and lodging House also operates a **restaurant, it shall not be located in the same floor as that of the rooms**.

Section 4. *Requirements for Board and Lodging Houses*

B. FACILITIES

For Class A Board and Lodging Houses:

e. Where the operator of a board and lodging House also operates a **restaurant, it shall not be located in the same floor as that of the rooms**.

f. If the Boarding House caters to **male and female** boarders, **separate buildings or floors** with **separate comfort and bath rooms** shall be provided by the operator

Section 4. *Requirements for Board and Lodging Houses*

C. SERVICES

The Operator or Manager shall:

a. **Provide counselling service**
b. **Communicate with parents** of his wards all matters of importance regarding the status of their children
c. If a boarder is sick, the **manager, if necessary, shall cause the hospitalization** of the boarder but **all expenses shall be reimbursed by the parent** of the boarder.

Section 4. *Requirements for Board and Lodging Houses*

C. SERVICES

The Operator or Manager shall:

d. **Provide room** for visiting parent

e. **Report untoward or unbecoming b**ehavior of boarder to:

- *parents*
- *Barangay officials*
- *Concerned School Authorities*
- *Other concerned agencies or entities*

Section 4. *Requirements for Board and Lodging Houses*

D. EXCLUSIVE USE

All Board and Lodging Houses shall be **exclusive**ly use for **boarding purposes only**. In **No** case shall be used for *gambling, prostitution, dangerous drugs, and other illegal activities*

B. Facilities

1. All boardinghouses, regardless of classification, shall provide the boarders with the following facilities

Rooms equipped with bed for every boarder, closet, table & chair/s (room size shld be compliant to Nat'l Bldg Code)	Kitchen & dining room	Water and electricity	Receiving area with chairs and table
	Laundry area	Toilets, separate for male and female	Fire extinguisher AND first aid kit
Logbook (visitor log in AND boarder log in & log out)	House rules & regulations prominently posted in rooms / receiving area	Garbage bins, labeled "nabubulok", "di-nabubulok", & "nabebenta"	Others, as may be agreed by the BOMA

B. Facilities

2. The following shall be increased in number depending on the number of boarders:

a) Toilets – 1 for every 10 boarders
b) Garbage bins – 1 set for every 10 boarders
c) Fire extinguisher – 1 for every floor of the building or as required by the Bureau of Fire

B. Facilities

3. For class A boardinghouses, the following shall be provided IN ADDITION to the preceding items:

a) Separate study area with sufficient lighting & ventilation;
b) Prayer or meditation room may be provided;
c) Security guard;
d) CCTV

B. Facilities

4. Where the operator of the boardinghouse also operates as a restaurant, the same shall NOT be located in the same floor as that of the rooms. In no case shall liquor be served in such establishment.

B. Facilities

5. If the boardinghouse caters to male and female boarders, separate building or floors shall be provided by the operator (each building or floor must have exclusive CR / bathrooms).

C. Services

1. The Operator or Manager of the boardinghouse shall:

a) Provide counseling service to their wards;

b) Communicate with parents all matters of importance regarding the status of their children;

c) For the safety of other boarders, report untoward or unbecoming behavior to:

- parents - brgy. officials
- concerned school authorities
-other concerned agencies or entities

C. Services

2. The operator may coordinate with the school authorities regarding boarder-students who have not settled their rentals for three (3) consecutive months or other behavioral or disciplinary issues.

D. Exclusive Use

All boardinghouses shall be exclusively used for boarding purposes only. In no case shall it be used for gambling, prostitution, dangerous drugs and other illicit activities

Every boarder shall be required of the following:

A. Submit certified copy of birth certificate to the manager of the boarding house (**SUGGESTION**: **school enrollment form, instead of birth certificate);**
B. Execute a lease contract with the operator (in case of minor, with the parent / guardian);
C. Submit a boarder clearance , if transferring from a previous boardinghouse;

Every boarder shall be required of the following:

D. Entertain visitors at the receiving area – female boarders should NOT allow male visitors/boarders to enter their rooms, and vice versa for male boarders;

* Parents may be allowed to enter the room of their daughter, however if the room is occupied by another boarder, only the mother is allowed.

E. Follow curfew hours preferably at **9:00 pm (10:00pm);**

F. Seek permission from the manager whenever s/he intends to sleep over in another boarding and should inform their parents;

Every boarder shall be required of the following:

G. Not to initiate or participate in any illicit activities within the boardinghouse;
H. Not to keep or carry within the premises of the boardinghouse any deadly weapon like firearms, bladed weapons and explosives;
I. Pay rentals to the boardinghouse operator / manager and require official receipt from them;
J. Report to the MSWD (changed to: barangay or BOMA officials) any violations of the operators' or managers' obligations to this ordinance;

Every boarder shall be required of the following:

K. Abide with such policies as may be provided in the rules and regulations provided in the boardinghouse.

Section 7: Implementing Agency

- This ordinance shall be implemented by the:
  - Barangay - PSWD, MSWD
  - PNP -BFP
  - Municipal & Provincial Council for the Protection of Children
  - Secondary & Tertiary Schools within the province
  - BOMA

Section 8: Penalties

A. Failure to comply with any of the provisions of Section 5 (Requirements for boardinghouses) = the operator / manager shall be penalized for not more than P5,000 OR imprisonment of not more than sixty (60) days OR both in the discretion of the court.

B. Failure to comply with provisions of Section 6 (Policies to govern the boarders) = the boarder shall be penalized for not more than P2,500 OR imprisonment of not more than (30) days OR both in the discretion of the court.

Section 9: Effectivity

- This ordinance shall take effect after 15 days from the publication in any newspaper of general circulation in the province.

- Sponsor of the Ordinance: SP Elma Lejao

Addendum

- Every municipality shall create a "Safe Boardinghouse Monitoring & Accreditation Committee" through an EO of the mayor.

- Committee shall be comprised of:
  - Chair: Mayor
  - Provincial Population Officers
  - MHO
  - BFP
  - Other government offices concerned (e.g. MENRO)
  - Concerned school authorities