

Summary of the total number of conducted activities under each SDG for the academic year 2023-2024

SMU SDG Implementation, A.Y. 2023-2024



Total Number of SDG 16 Activities: 5

Total Number of Activities Conducted with Local Church: 2

Total Number of Activities Conducted with Persons Deprived of Liberty: 2

Total Number of Activities Conducted with Local Government Unit: 1




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Presentation of Floor plan and Perspective of the Chapel for the Help Build the Church Project

Project Title:	Presentation of Floorplan and perspective of the Chapel
Date:	June 5, 2023
Time:	
Team Composition:	
Project Leader:	
Project Staff/Members:	Engr. Joseph Candido Rosario, Jr. Mrs. Pedelina Bulligan Miss Laurice Kaye Laguinday Arch. Giancarlo Cenon Mendoza
Narrative	
<p>After the ocular site visit for the Help Build the Church Project of the Senior High School Department last March 23 in Pawak, Masoc, Bayombong, the presentation of floor plan was done last June 1 by the School of Engineering, Architecture, and Information Technology. It was presented by Engr. Rosario (SEAIT Extension Coordinator) and Arch. Mendoza to Fr. Awidan (Parish Priest).</p> <p>Present also during the presentation were Mrs. Bulligan (SHS Extension Coordinator), Mr. Balonquita (SHS Research Coordinator) , Mr. Bernardino (SHS Principal), Dr. Marquez (LMCDAC Director) and two Purok Leaders of Pawak.</p> <p>Next step is the purchase and turn over of the construction material to be assisted by the School of Teacher Education and Humanities</p>	
Documentation	
	



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Prepared by:

Date Submitted:

SHS Sunday Fellowship at Ipil-Cuneg



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Project Title:	Sunday Fellowship @Ipil-Cuneg Sts. Peter and Paul Chapel
Date:	June 18, 2023
Time:	4:00-5:00pm
Team Composition:	CDA SHS Campus ministry
Project Leader:	CDA
Project Staff/Members:	Faculty and staff

Narrative

The Senior High School Department of St. Mary's University wish to celebrate the usual 3rd Sunday of the month prayer service with a community fellowship through a Mass. This is to thank God for a successful partnership with the BEC through the Socio-Pastoral Program and also to end the academic year. Before the final blessing since it was Father's Day, the fathers of the family were given a blessing by Fr. Philip.

In collaboration with the Campus Ministry, the mass was presided over by Fr. Philip Yu, Jr. CICM, Vice President of the Mission and Identity. The said activity was participated by the faculty with our principal, Mrs. Judith Daguio, the Department Head of CFED and the BEC of Ipil-Cuneg. After the Mass the group had an early dinner as a thanksgiving fellowship for God's guidance in the said partnership program.

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Blessing of Fathers as head of the Family on Fathers' Day



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Sharing a meal on Fathers' Day after the Mass at Sts. Peter & Paul Chapel at Ipil-Cuneg

Prepared by: *Pedelina D. Bulligan*



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KATATAGAN: Psychoeducation Resilience Program for Persons Deprived of Liberty

Project Title:	KATATAGAN: A Psychoeducational Resilience Program for Persons Deprived of Liberty at the Nueva Vizcaya Provincial Jail
Dates:	September 14, 21, and 28, 2023 October 5, 12, 19, 26, and 27, 2023 Nov. 9, 2023
Time:	6:00-7:30 pm
Team Composition:	<ul style="list-style-type: none"> Faculty, Department of Psychology, Social Work, and Human Services, School of Teacher Education and Humanities Faculty and Students, Teacher Education & Humanities Cluster, School of Graduate Studies Guidance Counselors, Guidance & Testing Office IDQAO Personnel
Project Leader:	Pearl Via S. Coballes, RGC, RPm
Project Staff/Members:	<p>Group Facilitators – Employees and Graduate Students</p> <ol style="list-style-type: none"> Kristine Ann L. Israel, RGC, RPm (Employee) Reiner B. Dulawan, RGC, RPm (Employee) May Juliet S. Palina, RGC, RPm (Employee) Leslie Doris M. Divina, RGC, RPm (Employee) Priscilla Bangad, RGC (Employee) Bryant M. Soliven, RGC (Employee) Ruby Lyn Nuestro, RGC (Employee) Alona C. Costales, RGC (Employee) John G. Tayaban, RPsy, RPm (Employee) Edwin Edilberto N. Mania, RGC (Employee) Florrizza Lorraine B. Galamay, RPm (Employee/MAED GC Student) Galo Augustine R. Nuestro (Employee) Alfredo Julio Montoya (Employee) Decyrie Eve Vilorio Berlyn Pihulon Mayline Limmapa, RPm (Employee/MAED GC student) Richelle Francisco, RPm (Employee/MAED GC student) Marc Gail Cornejo, RPm (Employee/MAED GC student) Karen Taquiling, RPM (MAED GC student) Ivy Cay-uhon (MAED GC student) Earl John Rala (MAED GC student) Jaye Anne Buhle (MAED GC student) Rahmilyne Bumulo (MAED GC student)



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Support Staff:

- 24. Harrison Villanueva
- 25. Pia Kristina Dizon
- 26. Enryfhel Beleno

Narrative

The Department of Psychology, Social Work, and Human Services of the School of Teacher Education and Humanities conducted a resilience program for the inmates of the Nueva Vizcaya Provincial Jail (NVPJ). This is in response a needs analysis survey which showed that persons deprived of liberty (PDLs) of NVPJ have mild to moderate symptoms of depression. The project proposal entitled, "KATATAGAN: A Psychoeducational Resilience Program for Persons Deprived of Liberty at the Nueva Vizcaya Provincial Jail" was submitted to the NVPJ on August 23, 2024, and endorsed to the Governor's Office on August 24, 2023. The Provincial Governor, Atty. Jose V. Gambito, approved the project on September 5, 2024

After project approval, the project implementers provided NVPJ with a poster and sign-up sheet to allow inmates to freely join the program. Forty-four participants signed up for the project.

The project team conducted a meeting on September 7, 2024, at the Guidance and Testing Office to finalize facilitation assignments. Facilitators worked in pairs and assigned to a group of 5-7 inmate participants, as shown below:

Facilitator	Co-Facilitator
Reiner Dulawan	Mayline Limmapa
Leslie Divina	Marc Cornejo
Pearl Coballes	AJ Montoya
Ruby Nuestro	Bryant Soliven
Alona Costales	Galo Nuestro
Priscilla Priscilla	Karen Taquiling
Julie Palina	Lorraine Galamay
Kaye Isarel	Richelle Francisco

The project began on September 14, 2021 with an orientation and pre-program survey attended by the NVPJ Warden, Retired Senior Fire Officer, Mr. Carmelo Andrada, and the PDLs who signed up for the program. The objectives of the session were to: a) introduce the program, b) conduct rapport building activities and float the pre-survey assessing



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depression, anxiety, stress, and coping.

The session began with an opening prayer by Marc Gail Cornejo, MAED GC, and a welcome message from the provincial warden. Mrs. Pearl Via Coballes, the project leader, then presented the objectives of the project. Mr. Reiner Dulawan then facilitated a group dynamic activity to energize the group. After which, participants were assigned to their groups and facilitators proceeded in conducting their respective rapport building activities. The facilitators then discussed the nature of the program by explaining the content of the Group Consent Form and the implications of joining. After this, the participants answered the pre-survey. Final announcements were given and snacks were served. The session ended with a loving kindness meditation exercise at 7:20pm.

The project then proceeded with the delivery of the resilience modules on the following dates:

Module	Date
1: Kalakasan	September 21, 2023
2: Katawan	September 28, 2023
3: Kalooban	October 5, 2023
4: Kapaki-pakinabang na Gawain	October 12, 2023
5: Kalutusan at Kaagapay	October 19, 2023
6: Kabuluhan at Kinabukasan	October 26, 2023

These sessions were conducted following the Facilitators' Manual for the resilience program.

On October 27, 2023, the team organized a Graduation Ceremony to honor the participants' accomplishments. Each participant received a certificate of completion. The ceremony featured an inspiring message from Hon. Eufemia Dacayo, Vice Governor of Nueva Vizcaya. Additionally, as a meaningful gesture, the project team donated books to the local jail as part of the graduation festivities. To conclude the celebration, team members gave dinner packs for the participants.

To assess the outcome of the program, the team conducted a post-survey for the project participants on November 9, 2023. Each group facilitator also gave tokens for their participants and provided snacks.

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September 7, 2024: Project Team Meeting to finalize preparations and assignments





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September 14, 2023: Orientation and Pre-program Survey



September 21, 2023: Module 1 (Kalakasan)





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September 28, 2023: Module 2 (Katawan)





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Oct. 5, 2023: Module 3 (Isip at Kalooban)



Oct. 12, 2023: Module 4 (Kapakipakinabang na gawain)





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Oct. 19, 2023: Module 5 (Kalutasan at Kaagay)



Oct. 26, 2023: Module 6 (Kinabukasan)





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Oct. 27, 2023: Graduation Day - PDLs who graduated with the program, with the NVPj Warden (center, in pink), and the program facilitators



Sample certificate of completion





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Graduation Program



KATATAGAN
A Psychoeducational Resilience Program

Congratulations, completers!

This serves as an invitation

Graduation to be held on
Friday, Oct. 27
4:30 pm - 6:00 pm

ORGANIZED BY:
Saint Mary's University-Bayombong
and the Nueva Vizcaya Provincial Jail



GRADUATION PROGRAM

4:30 pm

OPENING PRAYER
Ms. Floriza Lorraine Galamay
SMU Guidance Counselor

MESSAGE
Dr. John Tayaban, RPsy
SMU, Vice President for Administration

INTERMISSION NUMBER 1

INSPIRATIONAL MESSAGE
Hon. Jose V. Gambito
Governor, Nueva Vizcaya

INTERMISSION NUMBER 2

GAME 1

INSPIRATIONAL MESSAGE
Hon. Eufemia Ang-Dacayo
Vice Governor, Nueva Vizcaya

INTERMISSION NUMBER 3

GAME 2

MESSAGE
SF04 Carmelo B. Andrada (Ret.)
Warden, Nueva Vizcaya Provincial Jail

AWARDING OF CERTIFICATES

CLOSING REMARKS
Pearl Via Coballes, RGC, Rpm
Project Leader, Katatagan (NVPJ 2023)

CLOSING PRAYER
Ms. Richelle Francisco
SMU Guidance Staff

6:00 pm

DINNER

Master of Ceremony
Reiner Dulawan, RGC, Rpm
SMU Guidance Counselor

List of Book Donations given to the NVPJ on October 27, 2023

Donor	Book Donation
Pia Kristina Dizon	Video Production and Digital Photography for Beginners Technology and Livelihood Education The 21 st Century MAPEH in Action Essential English 8 Kayamanan 8 Science and Technology for the 21 st Century Learners 8 Technology and Livelihood Education 8 Next Century Mathematics 8 Pinagmamang Pluma 8 Carrying on the Mission of God 8 Pinagmamang Pluma 9 Science and Technology for the 21 st Century Learners 9 Next Century Mathematics 9 The 21 st Century MAPEH in Action 9 Paglinang sa Kasaysayan 9 Essential English 9 Carrying on the Mission of God 9
Pearl Via Coballes	Inferno The Kennedy Moment



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	Shadow and Bone Red Queen Legend Intimacy: 5 Steps to Bring you closer to God Praying through the Tough Times The Purpose Driven Life Carry On
Ruby Lyn Nuestro	Daily Gospel 2020 Pandesal 2015 Story of Hope
SMU Junior High School Library	Writers' Choice: Grammar and Composition Grammar Essentials 7 Grammar Essentials 8 Grammar Essentials 9 Grammar Essentials 10 English Communication Arts & Skills 7 English Communication Arts & Skills 8 English Communication Arts & Skills 9 English Communication Arts & Skills 10 Voyagers 7 Voyagers 8 Voyagers 9 Voyagers 10 Sciences and Technology 8 Sciences and Technology 9 Science Fusion: Motion, Forces & Energy Science Fusion: Introduction to Science and Technology Science Fusion: The Diversity of Living Things Science Fusion: Earth's Water and Atmosphere Science Fusion: Space Science Science Fusion: The Dynamic Earth E-Math 7 E-Math 8 E-Math 9 New Syllabus Mathematics 10 Talima: Wika at Panitikan 8 Talima: Wika at Panitikan 9 Talima: Wika at Panitikan 10 Bulwagan: Kamalayan sa Gramatika at Panitikan Technology and Livelihood Education IV Diwa at Panitikan 7 Diwa at Panitikan 8 Diwa at Panitikan 9 Diwa at Panitikan 10



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	<p>Araling Panlipunan: Araling Asyano 7</p> <p>Araling Panlipunan: Ekonomiks 9</p> <p>Araling Panlipunan: Mga Kontemporaryong Isyu</p> <p>Araling Panlipunan: Daigdig, Kasaysayan at Kabihasnan</p> <p>Araling Panlipunan: Ekonomiks Paguslong at Pagunlad</p> <p>Araling Panlipunan: Pagunawa at Pagpapahalaga</p> <p>Araling Panlipunan: Kasaysayan at Kabihasnan</p>
SMU College Library	In a separate list
The Marian, The Official Student Publication of SMU	<p>Alpas Loose Ink XV (10 copies)</p> <p>The Marian, Vol. LIX, Issue No. 02, May 2023 (10 copies)</p>

The donors of the books donated to the NVPJ





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October 27, 2023: Giving of book donations to the provincial warden of NVPJ



October 27, 2023: Team members, with SFO4 Carmelo Andrada (in pink), during the Graduation Day:



October 27, 2023: Hon. Eufemia Dacayo, Vice-Governor of Nueva Vizcay, giving her inspirational message to the PDLs during the graduation ceremony on Oct. 27, 2023.





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November 9, 2023: Post-survey



Prepared by:	<i>Pearl Via S. Coballes</i>
Date Submitted:	<i>Feb. 1, 2024</i>




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Giving of Cash Donation for the Feast of St. Vincent de Paul of St. Damien de Molakai Parish

Project Title:	Giving of Cash Donations for St. Vincent de Paul
Date:	September 2023
Time:	-
Team Composition:	SMU Grade School Faculty and Staff
Project Leader:	
Project Staff/Members:	Joy D. Balawa
Narrative	
<p>Saint Mary's University Grade School takes earnestly in steering and being actively involved in building vibrant Christian communities and in reaching out to the needy and marginalized members of the communities through works of charity and development. Hence, the SMU Grade School faculty and staff retorted positively to the request of St. Vincent de Paul. The collected cash donation amounting to Php 3,600.00 was used during the celebration of the parish fiesta.</p>	
Documentation	
	
Prepared by:	JOY D. BALAWA
Date Submitted:	January 10, 2024



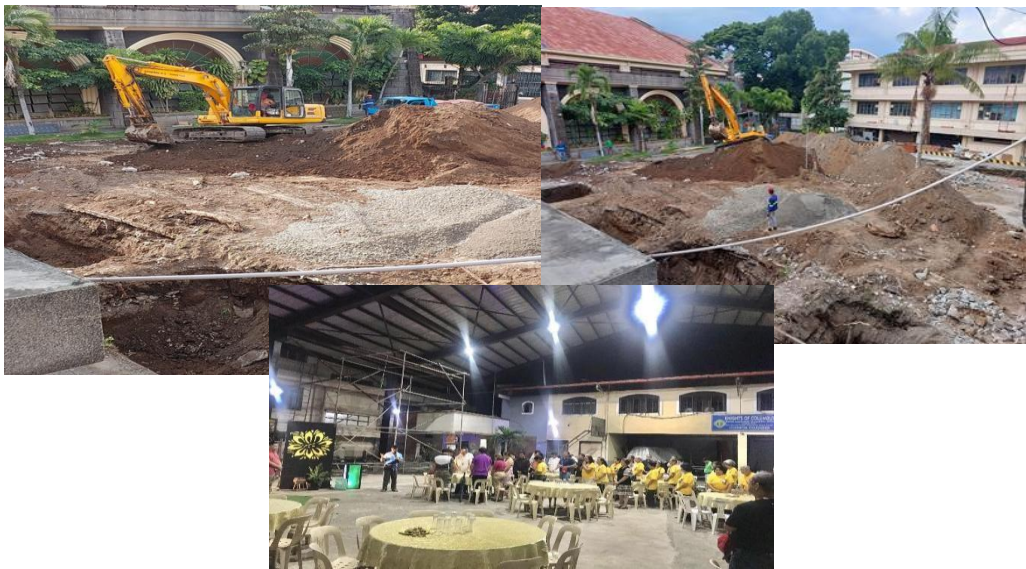
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Giving of Cash Donation for St. Dominic Parish Gymnasium

Project Title:	Giving of Cash Donations for St.-Dominic-Parish-Gym
Date:	November 2023
Time:	
Team Composition:	SMU Grade School Faculty and Staff
Project Leader:	
Project Staff/Members:	Joy D. Balawa
Narrative	
<p>Saint Mary's University Grade School takes earnestly in steering and being actively involved in building vibrant Christian communities and in reaching out to the needy and marginalized members of the communities through works of charity and development. Hence, the SMU Grade School faculty and staff responded generously to the request of St. Dominic Parish. The collected cash donation amounting to Php 2, 800.00. The donation was used in the construction of the parish gymnasium.</p>	
Documentation	
	
Prepared by:	JOY D. BALAWA
Date Submitted:	January 10, 2024



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SHS Help Build the Church Project: Turnover of Cash Donation

Project Title:	Help Build the Church Project: Turnover of Cash Donation
Date:	October 1, 2023
Time:	
Team Composition:	
Project Leader:	Harold Padilla
Project Staff/Members:	Charles Ron Capin Dan Del Rosario Arnold Villier Villanoza Pedelina Bulligan

Narrative

The SMU Senior High School faculty members specifically Mrs. Pedelina Bulligan (SHS CDA Coordinator), Mr. Melencio Bernardino (SHS Principal), Mr. Harold Padilla, Ms. Mary Grace Padilla, and Mr. Dan Del Rosario, and Mr. Vince Errol Lucas (IP Service Unit In-charge), and Miss Laurice Kaye Laguinday (STEH CDA Coordinator), went to Pawak, Masoc, Bayombong, Nueva Vizcaya on October 1, 2023. The team joined the Sunday mass presided by Fr. Evedi Awidan, and turned over the cash donation to the Basic Ecclesial Community of Pawak for the soon to be St. Anthony de Padua Chapel. This was followed by a meeting with the community members.

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Prepared by:	
Date Submitted:	January 17, 2024



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STEHSK Capacitation Seminar and Forum

Project Title:	Capacitation Seminar for SK Candidates
Date:	October 14
Time:	8:00-12:00 A.M.
Team Composition	
Project Leader:	Erwin Naval
Project Staff/Members:	Ernest Esmeralda Diwata Donato Rheena Niña Salinas Jones Liwan
Narrative	
<p>We conducted consultations with our partner agencies as our initial activities. In September, we had consultations with Atty. Wilma Dulnuan-Binbinon, COMELEC Officer of Bayombong, in our plan to conduct a capacitation seminar for the candidates for SK positions during the election period. She agreed with our project proposal. She also informed us that no COMELEC rules and election laws will be violated in the conduct of the activity. After that, we also proposed the project activities to Mrs. Karla Rollan, the Municipal Local Government Operations Officer of Bayombong. The MLGOO suggested that we propose these activities to Miss Jerlyne Marie Mendoza, the Local Youth Development Officer of this municipality. We had a short meeting with them as part of the planning. During the meeting, two important decisions were made. First, the topics and speakers were identified, such as the history of the SK, leadership and decision-making, ethics and standards for SK, and Election laws, regulations, and updates. Secondly, we explored sources of funding for the capacitation seminar scheduled October 14, 2023, held at Sacred Heart Center of Saint Mary's University. Mayor Antonio Sergio Bagasao pledge to provide the snacks for the participants. The expenses for tarpaulin, certificate holder, tokens for the speakers, and air condition fees for the venue were paid by the team members.</p> <p>There were 82 candidates for SK positions who attended the capacitation seminar collaboratively organized by COMELEC, MLGOO, LYDO, and SMU, particularly the Social Sciences and Philosophy Department of the School of Teacher Education and Humanities. Dr. Erwin Naval and Mr. Ernest Esmeralda from DSSP were chosen to speak on the history of SK and leadership and decision making respectively. Mr. Jayson Fajardo talked about ethics in SK while Atty. Wilma Dulnuan-Binbinon talked about election laws, regulations, and updates on COMELEC issuances for the Barangay and Sangguniang Kabataan Elections (BSKE). Mayor Antonio Sergio Bagasao of the municipality gave an inspirational message to the SK aspirants. In his inspirational message, he highlighted the importance of placing high standards on selecting leaders to change the result of governance. He said: "If we</p>	



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wanted to change the result of governance, then we have to change the processes. We have to change the traditional process of electing our leaders".

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[Handwritten signature]

Prepared by:	ERWIN D. NAVAL
Date Submitted:	November 28, 2023



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STEH Jail Visitation

Project Title:	JAIL VISITATION
Date:	OCTOBER 21, 2023
Time:	8:00-12:00 A.M.
Team Composition:	STEH-SSPD, SJED, PE Dept.
Project Leader:	Erwin Naval
Project Staff/Members:	Ernest Esmeralda, Xaviery Brent Galima, Rheena Niña Salinas, Elizer Hernandez, Jones Liwan, Nicole Anne Aquino, Maybelle-Blossom Dumlao, Jeannette Manuel, Juni Caligue, and Joelyne Espiritu
Narrative	
<p>One of the activities planned by the Department of Social Sciences and Philosophy is the annual Jail Visitation of the Persons Deprived of Liberty at the Solano District Jail located at Barangay Curifang, Solano, Nueva Vizcaya. The activity is one of the scheduled activities of the National Correction Consciousness Month Celebration of the Solano District Jail. It has been the university's commitment to reach out to the jail inmates or Persons Deprived of Liberty. This year, the goal of the jail visitation activity was to contribute to the National Correctional Consciousness Month of the Bureau of Corrections by conducting wellness activities, specifically singing and dancing contests for the PDL of the District Jail, Solano, Nueva Vizcaya. It is our primary objective to contribute to the maintenance of the wellness of the PDL of the district jail, especially those who do not have regular visits.</p> <p>We coordinated with JO2 Queena de Laza, who is the community relations officer of the Solano District Jail. Jail Warden JSupt Mario Baccay approved our request to conduct the activity in the jail facility.</p> <p>It was agreed upon by the jail warden that participants will wear face masks and observe other minimum health standards. We targeted all the Persons Deprived of Liberty (PDL) of the jail as beneficiaries; however, due to limited space in the facility for the conduct of the activity, the warden decided to allow only 300 PDL as participants. Unfortunately, at that time, it was raining, so the jail warden allowed only 150 PDL, considering the capacity of their multipurpose shed.</p> <p>This year's jail visit was spearheaded by the Social Sciences and Philosophy Department in collaboration with the Criminal Justice and Physical Education Departments of the School of Teacher Education and Humanities. The contests held at the activity were solo singing contests, duet singing contests, and hip-hop dance competitions. Guidelines were provided weeks before the activity as preparation for the PDL.</p> <p>The activity was participated by 12 faculty members and 24 students from the School of Teacher Education and Humanities.</p>	
Documentation	



SAINT MARY'S UNIVERSITY

BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

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Prepared by:

ERWIN D. NAVAL

Date Submitted:

November 28, 2023



SAINT MARY'S UNIVERSITY

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SHS Ground breaking at Pawak, Masoc, Bayombong, N.V: Help Build the Church Project

Project Title:	Help Build the Church Project: Ground Breaking at Pawak, Masoc, Bayombong, N.V
Date:	October 28, 2023
Time:	
Team Composition:	
Project Leader:	Harold Padilla
Project Staff/Members:	Joseph Candido Rosario Giancarlo Cenon Mendoza Laurice Kaye Laguinday Jojilyn Anoché
Narrative	
<p>The Help Build the Church is a project of the Senior High School (SHS) Department led by Mrs. Pedelina Bulligan, the SHS Community Development and Advocacy Coordinator, and Mr. Melencio Bernardino, SHS Principal. Its objective is to assist in forming the BEC members and the youth and to help source funds for the chapel's construction at Pawak, Masoc, Bayombong, Nueva Vizcaya.</p> <p>The project has undergone different steps for its completion, from the site ocular visit to drafting and presentation of floorplan and perspectives and cost estimates to turnover of cash donations and purchased materials to several meetings with the people involved. The Junior High School (JHS) Department recently became part of the project since Pawak is their new partner community, under the leadership of Dr. Zayda Asuncion, JHS Principal, and Mrs. Jojilyn Anoché, JHS Community Development and Advocacy Coordinator. And just last October 28, 2023, the SMU team went to Pawak for the groundbreaking ceremony of the soon-to-be-built chapel. This groundbreaking ceremony is one of the activities during the closing of the University's Ethnicity and Museum Week 2023.</p> <p>The chapel is expected to be finished by December 16 so that by December 17, the community will have their first mass in their newly built chapel.</p>	
Documentation	



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Prepared by:

Date Submitted:

January 17, 2024



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GSD Prison Awareness Month-Gift Giving

Project Title:	Prison Awareness Month -Gift Giving
Date:	October 27, 2023
Time:	5:00
Team Composition:	SMU Grade School Faculty and Staff
Project Leader:	Ma. Socorro M. Calpito
Project Staff/Members:	Afalla, Marens Joy S. Balawa, Joy D. Bibas, Gemmalyn G. Burgos, Louie B. Jubay, Renz Gabriel R.

Narrative

Saint Mary's University Grade School takes earnestly in steering and being actively involved in building vibrant Christian communities and in reaching out to the needy and marginalized members of the communities through works of charity and development. Hence, the SMU Grade School faculty and staff conducted an outreach activity at the Nueva Vizcaya Provincial Jail on October 27, 2023. There were five (5) members of the SMU Grade School faculty and staff who represented the whole organization. They distributed toiletries and hygiene kits to the sixty-two (62) Persons Deprived of Liberty (PDL).

The toiletries and hygiene kits were donated by the pupils, parents and guardians of SMU Grade School. These were collected and packed by the SMU Grade School faculty and staff.

Documentation





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Prepared by:	JOY D. BALAWA
Date Submitted:	January 9, 2024



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Takbokasyon 2023

Project Title:	Takbokasyon
Date:	November 29, 2023
Time:	
Team Composition:	
Project Leader:	
Project Staff/Members:	CFED Department
Narrative	
<p>Saint Mary's University conducted a 'Takbokasyon' with the theme "Vocation: Grace and Mission". Vocation Animation Month is being celebrated with this event, which is being hosted by the Christian Faith Education Department along with the Marian Sowers Organization. It was attended by students who have Christian Faith Education (CFE) classes. As early as 4:30 in the morning, Marian Emergency Response Team (MERT) and Marian Sowers Organization (MSO) members is at the entrance to facilitate the registration and health checks of the participants. In the opening program, Sir Benjamin Messakaraeng welcomed the participants and expressed their admiration for the activity and its self-sacrificing purpose. Sir Benito Buyacco explained the route of the activity. The Zumba and warm-up was led by BPED club. At 6:30 am on November 29, 2023, the 'Takbokasyon' journey began, setting the road for a morning filled with running, rain, and joy. The MERT and ROTC were all visible during and after the activity to ensure the safety of the students. Marian Sowers Organization (MSO) ECBS (Education Central Board of Students), MIS (Marian Interlocutors Society), and SUM (Students United in Mathematics) set up 10 water stations to give water and refreshment to the participants. The participants' unwavering determination in the face of difficult conditions and weather fostered a sense of camaraderie as they took on the task together. Creating lasting memories and reinforcing the idea that physical activity can be enjoyable, regardless of weather conditions.</p>	
Documentation	



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Prepared by:	
Date Submitted:	January 10, 2024



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INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
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NARRATIVE REPORT

Project Title:	Jail Visitation and Outreach Activity
Date:	May 18, 2024
Time:	8:00-10:30 AM
Team Composition:	
Project Leader:	Khristine Jenifer R. Fabian
Project Staff/Members:	Rhia A. Gagarin Crisanta D. Valdez Kerishen B. Velano Frederick B. Butic Marivic S. Balot Romalyn L. Bacsa Priscilla Bangad
Narrative	
OBJECTIVES: At the end of the activity, the organizers should have: <ul style="list-style-type: none">a. donated toiletries and hygiene kit to Persons Deprived of Liberty (PDL);b. demonstrated the 6th Corporal Work of Mercy through jail visitation; andc. delivered inspirational talk to the PDLs of Nueva Vizcaya Provincial Jail. <p>The Christian Living and Homeroom Guidance Profession Learning Circle (CL & HG PLC), in partnership with The Marian Spectrum (TMS), Marian Student Government (MSGO), and Bayombong Marian Rotary Club (Rotaract), organized and conducted an outreach program for the 51 Persons Deprived of Liberty (PDL) at the Nueva Vizcaya Provincial Jail (NVPJ) on May 18, 2024.</p> <p>The program started with a welcome message from the Warden of NVPJ, Mr. Carmelo B. Andrada which was followed by a zumba dance performed by the visitors with the inmates.</p> <p>Delivering an on-the-spot performance, the inmates went emotional when they sang a band song entitled "Pagsubok" by Orient Pearl.</p> <p>Furthermore, the MSGO officers and TMS staff conducted party games which were participated in by the inmates.</p> <p>Moreover, hygiene gift packs were distributed to the inmates while they were enjoying the food brought by the visitors.</p> <p>Two inmates represented their group and expressed their gratitude to SMU for their annual visit in which one of them mentioned the stigma that SMU breaks when they pay visitations despite their unfavorable image outside.</p> <p>"Nafeel naming part din po kami ng community sa labas, kayo po ay nagbigay ng hope at aliw" says another inmate when asked to share about the program.</p> <p>The outreach program ended with an inspirational message by Mrs. Khristine Jenifer R. Fabian, CL & HG PLC Coordinator, reminding everyone that dignity, respect, and the opportunity for growth are meant to be enjoyed by everyone no matter the circumstance.</p>	
Documentation	



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Registration Time



Before the program started



MSGO students as emcees



Opening Remarks of Sir Carmelo Andrada



MSGO students rendering an intermission number



Dr. Mercelita Orden giving an inspiration message to all PDLs.



SAINT MARY'S UNIVERSITY

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A photo op with the PDLs



There are also games prepared for them
with cash prizes donated by all teachers
who are present in the activity.

Prepared by:	Frederick B. Butic	Khristine Jenifer R. Fabian
Date Submitted:	May 21, 2024	



Document Code	EOMS-QAO-FO-010, Rev. 00
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NARRATIVE REPORT

SDG: SDG 1, 4, 17

Title of Activity: Navigating Cooperative Dynamics: Empowering Cooperatives through Entrepreneurship, Strategy, and Governance

Date/Time: May 18, 2024

Venue: Pedro Calungsod, Saint Mary's University

Organizers: School of Graduate Studies

Objectives: This event aimed to equip participants with the knowledge, skills, and strategies necessary to effectively navigate the complexities of cooperative organizations. By leveraging principles of entrepreneurship, strategic management, and governance, the seminar sought to empower cooperatives for sustainable growth and social impact.

Beneficiaries (if any):

Participants: Cooperative members and officers

A. Highlights of the Activity

The Business and Accountancy Cluster of the School of Graduate Studies, particularly the Advanced Entrepreneurship Management, Current Issues and Trends in Cooperative Management, and Strategic Management classes, organized a one-day seminar-workshop entitled: "Navigating Cooperative Dynamics: Empowering Cooperatives through Entrepreneurship, Strategy, and Governance" on Saturday, May 18, 2024 as part of the GIFTED (Graduate Initiatives For Trainings, Empowerment and Development) Program. This event aimed to equip participants with the knowledge, skills, and strategies necessary to effectively navigate the complexities of cooperative organizations. By leveraging principles of entrepreneurship, strategic management, and governance, the seminar sought to empower cooperatives for sustainable growth and social impact.

Mr. Arturo A. Palafox, Supervising Cooperative Development Specialist of the Provincial Cooperative and Enterprise Development Office, delivered an inspirational message to the attendees. The seminar was attended by representatives from various cooperatives in the province, including 10 cooperative officers and members from San Luis OFW Family Circle Agricultural Cooperative, 3 from Lower Addawan Agricultural Cooperative, 4 from Timpuyog ti Babbalasang idi Kalman, 2 from Immaculate Conception parish Multi-purpose Cooperative and 5 from Highland Agro-forestry Agriculture Cooperative, and 1 from Magapuy Farmers Multi-Purpose Cooperative. The resource speakers were:

- Cultivating Essential Competencies for Collective Success (Mr. Neil Jansen O. Reginalde, MBA student)



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- Designing Cooperative Futures: Applying Design Thinking for Collective Innovation (Mr. Jesus P. Cacho, MBA student)
- Strategic Planning for Cooperative Growth and Resilience (Ms. Grace Marianne R. Mania, MSA student)
- Strategic Harmony: Aligning Internal Capacities with External Realities for Optimal Business Strategies (Ms. Rhodilet B. Valdez, MSA student)
- Cooperative Governance: Fostering Member Participation and Effective Models (Ms. Sheryl A. Baria, PhD Commerce student)
- Sustainability Strategies: Enhancing Cooperative Management Practices (Mrs. Angela C. Garra, PhD Commerce student)

Dr. Mayvelyn S. Covita, Graduate Programs Cluster Department Head, Business and Accountancy presented the GIFTED program of the School of Graduate Studies and facilitated the planning for possible extension collaboration.

B. Summary of the Activity Evaluation

C. Appendices

1. Attendance Sheet (scanned)
2. Program of Activities
3. Photo Documentation





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Prepared by:

Harrison T. Villanueva, PhD

Noted by:

Dr. Allen S. Marquez
Director, LMCDAC

MEMORANDUM OF AGREEMENT
(ON B.S. CRIMINOLOGY INTERNSHIP PROGRAM)

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into by and between:

SAINT MARY'S UNIVERSITY OF BAYOMBONG. ("SMU" for brevity), a registered educational corporation and duly recognized by the Commission on Higher Education (CHED), with business address at Bayombong, Nueva Vizcaya, and herein represented by its President DR. JOHN OCTAVIOUS S. PALINA;

-AND-

NATIONAL BUREAU OF INVESTIGATION ("NBI" for brevity) - BAYOMBONG DISTRICT, a Bureau under the umbrella of the Department of Justice (DOJ) of the Republic of the Philippines with office address at the Provincial Capitol Compound, Bayombong, Nueva Vizcaya, represented by its Agent-in-Charge, HA VIRGILIO C. REGANIT.

WITNESSETH:

WHEREAS, the BSCrim students of SMU need to undergo an **Internship Program or Pre-Service Training purposely** to equip them with adequate working knowledge on the operations of the National Bureau of Investigation (NBI), with particularity on the regular functions and other operations of the said agency which is necessary in preparing them to become competitive public servants exemplifying Excellence, Innovation, Communion, and Christ's Mission.

WHEREAS, the NBI shall allow the Criminology students of SMU to undergo pre-service training in the institution;

NOW, THEREFORE, for in consideration of the foregoing premises, the parties do hereby agree to comply with their respective obligations under the following terms and conditions:

A. SMU shall:

- a) Designate OJT Coordinator who will coordinate with the NBI.
- b) Submit to the NBI the following documents
 - b.1. Application Letter
 - b.2. Endorsement Letter
 - b.3. Waiver/Parental Permit
- Copy of Parent's ID with Signature (Same signature with parental permit)
 - b.4. Medical Certificate
 - b.5. Others as the need arises.
- c) Supervise its student-trainees and regularly monitor their attendance and performance during the practicum period through its practicum adviser/coordinator via face-to-face or online platform;
- d) Assure student-trainees of wearing the prescribed OJT or school uniform and identification card (I.D.) at all times during their tour of duty;
- e) Ensure and regularly monitor the health and safety of the student-trainees during their deployment in the partner agencies, training inside the school campus, or skills enhancement in other areas as necessary;
- f) Provide criminology internship manual and evaluation kit to the NBI;

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DATE: SEP 11 2024

- g) Only require NBI to allow the student-trainees to render their duties within office hours and for the number of days agreed by both parties in accordance with CHED Memorandum Order Number 05, series of 2018 and CHED Memorandum Order Number 37, series of 2010.
- h) Ensure student-trainees' compliance to minimum health protocol in relation to health crisis prevailing in the province or as required by the concerned governmental agency.
- i) Allow the student-trainees to be assigned to render duty once a week at the satellite office of the NBI-BAYDO, particularly in Cabarroguis, Qurino and Lagawe, Ifugao on a voluntary basis under the supervision of the Agent on Duty thereat.

B. NBI shall:

- a) Endeavor to assign student-trainees in areas related to their field of specialization;
- b) Assign personnel who shall take charge and supervise the Student Trainee. The practical and related work that will be assigned to the Student Trainee will be in line with the discipline of the SMU and related disciplines.
- c) Treat the Student Trainee in a professional manner and shall not subject them to task and work assignments that are risky, dangerous, disadvantageous and/or unrelated to the purpose of the Agreement.
- d) Provide face-to-face in campus or live online training when deployment in the agency is not possible due to health and safety reasons;
- e) Provide SMU feedbacks on the student-trainees' activities within the vicinity during the training period;
- f) Assess the extent of learning of the student-trainees by giving quizzes, examination and drill exercises to the OJT coordinator;
- g) Adopt measures to ensure the health and safety of student-trainees during the training period;
- h) Exercise extraordinary due diligence in the supervision of the students within the internship period;
- i) Only accommodate student-trainees within its absorptive capacity.

C. General Provision

- a) The Student Trainee will be personally responsible for any and all liabilities arising from intentional or negligent acts while in the course of their training which may cause damage to properties or injury to the NBI.
- b) SMU and NBI agree to comply with all provisions and obligations under Republic Act No. 11313 also known as the Safe Spaces Act, which aims to prevent and penalize acts of gender-based sexual harassment in public spaces, online, and in workplaces and education institutions. Both parties shall implement appropriate measures, including but not limited to reporting mechanisms and educational programs, to ensure an environment free from harassment, discrimination, and any form of harm or intimidation as mandated by the Act. Failure to adhere to the obligations set forth by the Safe Spaces Act shall be considered a material breach of this Memorandum of Agreement and may result in penalties as stipulated by the Act and other applicable laws.
- c) SMU and NBI agree that any information or data Containing Personal Information or Sensitive Personal Information (collectively, "Personal Data"), as defined under Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012 ("Data Privacy Act"), implementing rules and regulations, and

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SEP 19 2024

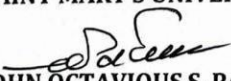
related issuances by the National Privacy Commission ("NPC"), which the Parties, or their related parties, may obtain, collect, receive, transmit, derive, process or otherwise have access to, directly or indirectly, during the negotiation, execution, implementation or termination of this Agreement, shall be subject to the provisions of the Data Privacy Act, its implementing rules and regulations and the relevant issuances of the NPC.

- d) It is hereby understood that this MOA does not create an employer-employee relationship between the parties herein; that the services rendered hereunder are not considered as government service; and, that the student-trainees and the OJT Coordinator are not entitled to the benefits enjoyed by the regular employees of NBI.
- e) This MOA shall be in effect for one year from September 6, 2024 to September 6, 2025, at Bayombong, Nueva Vizcaya.
- f) This **AGREEMENT** shall not be terminated unilaterally before its expiration except upon by mutual consent of the PARTIES and in accordance with law.
- g) Any and all disputes arising out of or relating to this Agreement shall be subjected to good faith negotiations between the Parties before implementation of the legal proceedings pursuant to the provisions of the Alternative Dispute Resolution Law.


This Agreement shall be governed by and construed in accordance with the laws of the Republic of the Philippines. Exclusive jurisdiction over and venue of any suit arising out of or relating to this Agreement will be in the proper courts of Province of Nueva Vizcaya to the exclusion of all other courts or tribunals.

IN WITNESS WHEREOF, the PARTIES hereunto sign this AGREEMENT this 6th day of September 2024 at Bayombong, Nueva Vizcaya.


For SAINT MARY'S UNIVERSITY


DR. JOHN OCTAVIOUS S. PALINA
University President
UMID CRN - 0001-0877488-5

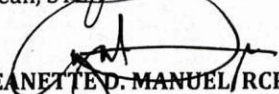
For NATIONAL BUREAU OF INVESTIGATION


HA VIRGILIO C. REGANIT
Agent-in-Charge
ID: 26-91-004887

SIGNED IN THE PRESENCE OF:


DR. FELIPE V. NANTES JR.
Dean, STEH


SI III AGUSTIN C. BATACLAO
Special Investigator, NBI-BAYDO


JEANETTE D. MANUEL, RCRIM
Dept. Head, CJED


SI III OSCAR C. MANANIG
Executive Officer, NBI-BAYDO

CLEARED
OFFICE OF THE LEGAL COUNSEL
DATE: SEP 09 2024

MEMORANDUM OF AGREEMENT

This **MEMORANDUM OF AGREEMENT** entered into this 16th day of October, 2024 in Bayombong, Nueva Vizcaya, Philippines, between:

The **COOPERATIVE DEVELOPMENT AUTHORITY**, a national government agency created by virtue of Republic Act No. 6939 and straightened by Republic Act No. 11364 entitled "The Cooperative Development Authority Charter of 2019" with address at 827 Aurora Blvd., Brgy. Immaculate Conception, Quezon City, represented by its Chairman, **USEC. JOSEPH B. ENCABO**, referred to as "**CDA**";

-and-

The **SAINT MARY'S UNIVERSITY – COLLEGE OF LAW**, a duly accredited legal education institution with principal address at Bayombong, Nueva Vizcaya, represented by its University President, **DR. JOHN OCTAVIOUS S. PALINA**, referred to as "**SMU COL**"

WITNESSETH

WHEREAS, the Cooperative Development Authority (CDA), being the agency in charge of the development, registration and regulation of cooperatives under Republic Act No. 11364 (RA 11364), is mandated to promote the viability and growth of cooperatives as instruments of equity, social justice and sustainable economic development;

WHEREAS, the CDA is mandated to establish linkages with the academe and other institutions, local and international, for education, training and research for cooperatives (Sec. 4 (gg) of RA 11364);

WHEREAS, Section 19 of RA 11364 provides that "Sec. 19. *Cooperatives in the Education System*. — The history, philosophy, concepts, values, principles and practices of cooperatives and their role in nation building, shall be part of the curriculum both in formal and non-formal education";

WHEREAS, the Saint Mary's University – College of Law (SMU COL) trains future lawyers and leaders through its Juris Doctor (J.D.) degree program, and has instituted a Clinical Legal Education Program (CLEP) "an experiential, interactive and reflective credit-earning teaching course with the objectives of providing law students with practical knowledge, skills and values necessary for the application of the law, delivery of legal services and promotion of social justice and public interest, especially to the marginalized, while inculcating in the students the values of ethical lawyering and public service."

WHEREAS, under the Supreme Court's Revised Law Student Practice Rule (A.M. 19-03-24-SC), the completion of clinical legal education courses by Juris Doctor degree students is a prerequisite to take the bar examinations.

WHEREAS, the SMU COL would like to enter into a partnership with the CDA as part of its Clinical Legal Education Program (CLEP), and in compliance with the Law Student Practice Rule;

WHEREAS, the parties recognize the importance of uplifting the level of education and quality of life of the cooperative and its members and communities in general through partnerships;

USEC. JOSEPH B. ENCABO

DR. JOHN OCTAVIOUS S. PALINA

ATTY. JOVILY M. GAFUD-MARQUEZ

ATTY. EDUARDO DELBERT

NOW, THEREFORE, in consideration of the foregoing, the parties bind themselves to become partners to establish and implement the "CDA Law Awareness Program (CLAP)".

ARTICLE I OBJECTIVES

The CLAP aims to institutionalize a partnership between the CDA and SMU COL with the following objectives:

1. To educate the Law Student Practitioners (LSPs) of SMU COL's Legal Resources Center (LRC) on the substantive and procedural aspects of the Cooperative Development Authority Charter of 2019, its Implementing Rules and Regulations, and related laws and issuances of the CDA;
2. To provide opportunities for the CLEP of SMU COL to conduct information sessions and trainings so that the officers and members of cooperatives will know their legal rights, responsibilities, and remedies; and
3. To provide opportunities for the CLEP of SMU COL to render legal services to cooperatives covering pre-registration, registration, compliance and dispute resolution.
4. To enhance the practical skills and competencies of LSPs by providing them with hands-on experience in dealing with real-world legal issues faced by cooperatives;
5. To foster a sense of social responsibility and public service among LSPs by involving them in community outreach and legal assistance programs aimed at promoting social justice and supporting marginalized communities.
6. To strengthen the capacity of cooperatives by providing them with access to legal education and services through a structured partnership with SMU COL;

ARTICLE II RESPONSIBILITIES OF THE PARTIES

SECTION 1. The CDA shall:

- a. Conduct a "Getting to Know You" General Orientation on the CDA, its mandate, organizational structure, goals, and functions;
- b. Train LSPs on the substantive and procedural aspects of the CDA Charter, its Implementing Rules and Regulations, and related laws;
- c. Train LSPs on legal rights, responsibilities of, and remedies available to cooperatives;
- d. Train LSPs on pre-registration and registration procedures, compliance and dispute resolution mechanisms available to cooperatives;
- e. Provide LSPs with opportunities to render legal services to cooperatives in application of the foregoing training they have received, under the supervision of the Supervising Lawyer of SMU COL's LRC;
- f. Observe the provisions of the Spaces Act in the implementation of all activities under this Agreement.
Schedule regular coordination meetings with SMU COL to monitor progress, address issues, and plan future activities under the CLAP;
- g. Maintain detailed records of all activities, training sessions, and legal services provided under the CLAP, and submit reports to SMU COL;
- h. To perform other functions as may be agreed upon with the other party towards the successful implementation of the Project.

SECTION 2. The SMU COL shall:

- a. Deploy LSPs with Level 1 Certification and Level 2 Certification under the Revised Student Practice Rule, who will undergo the training programs mentioned above;

USEC. JOSEPH B. ENCABO

ATTY. JOSELYN M. GAFFUD-MARQUEZ

DR. JOHN OCTAVIO S. PALINA

ATTY. CRISTIANO DEBERG

- b. Inform CDA of the activities and programs confined in Level 1 and Level 2 Certifications under the Revised Student Practice Rule and provide the latter with an assessment tool as the basis for monitoring the progress and cooperation of deployed LSPs;
- c. Assist the CDA's Training Department in popularizing RA No. 11364 and RA 9520 through the conduct of Pre-Registration Seminars (PRS) and related or similar trainings and seminars;
- d. Assist the Legal Department in its functions provided that there shall not be any conflict of interest in cases and matters handled by CLEP on behalf of cooperatives;
- e. Join other activities that will naturally deepen their understanding of RA 11364 and RA 9520 and other laws related to the promotion of the growth and viability of cooperatives as instruments of social justice and economic development; and
- f. Ensure that the training program shall not be in conflict with the Lawyer-Client relationship of CLEP and its client cooperatives.
- g. Ensure the attendance of the LSPs in the activities, training sessions, and legal services as provided in the CLAP.
Provide legal services to cooperatives including documentation and court representation guided by SMU COL's Supervising Lawyer in accordance with the Law Student Practice Rule under Rule 138-A of the Rules of Court, provided that client selection and case management strategies shall be under the sole discretion of SMU COL;
- h. To perform other functions as may be agreed upon with the other party towards the successful implementation of the program.

SECTION 3. Both Parties shall:

- a. Designate a focal person who will coordinate the various activities under this project.

ARTICLE III CONFIDENTIALITY AND DATA SHARING

In the implementation and performance of their obligations under this MOA, the Parties shall:

(a) ensure privacy and security of any and all confidential, privileged, personal and/or sensitive information that the parties and their officers, employees, or agents may have access to; and

(b) dispose of such information in accordance with Republic Act No. 10173 or the "Data Privacy Act of 2012", and applicable National Privacy Commission issuances.

Any violation of this clause and any of the provisions of the said law and issuances by the aforementioned persons shall be subject to corresponding sanctions, penalties, and/or fines under the said law without prejudice to any other applicable criminal and/or civil liability. This clause shall survive the termination or expiration of this MOA.

Following the principles of transparency, legitimate purpose and proportionality, all personal data shared shall be stored, processed, used and disposed by the recipient only for the limited purpose of achieving the objectives of this MOA, and upon written approval of the Party who shares and shall be made in accordance with existing laws and regulations.

If a Party is compelled by law to disclose any personal data outside of this MOA, it shall notify the other Party of such fact one (1) month before disclosing the personal data.

In case of a personal data breach, the Party to which the breach happened takes responsibility in the implementation of the necessary breach reporting procedure, but the other Party shall cooperate therefore and for the mitigation of further damage.

USEC. JOSEPH B. ENCABO

ATTY. JOVILY M. GAFFUD-MARQUEZ

DR. JOHN OCTAVIOUS S. PALINA

ATTY. EMMANUEL DEBART

As legal counsel of the cooperatives, SMU COL's CLEP is bound by its obligations under the attorney-client relationship and will not be under any obligation to report to the CDA.

ARTICLE IV
DURATION

This AGREEMENT shall be effective for the duration of the Academic Year 2023-2024 and is automatically renewable every year, provided that CDA and SMU COL reserve their right to withdraw their participation in the agreement upon written notice.

ARTICLE V
GENERAL PROVISIONS

This agreement embodies the whole understanding and agreement between the Parties, superseding and nullifying all prior verbal or written agreements or understandings not expressly incorporated herein. Any prior arrangements, agreements, representations, or undertakings are hereby overridden and of no continuing effect.

This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. Notwithstanding the foregoing, this Agreement and the right and obligations of either Party hereto may not be assigned without the prior written consent of the other Party.

ARTICLE VI
AMENDMENT

The parties, as the need arises, and upon mutual consent, may amend this agreement by an addendum duly signed by them and notarized by a notary public.

ARTICLE VII
EFFECTIVITY

This Agreement shall take effect upon signing hereof by the parties and shall remain valid and binding unless earlier terminated by mutual written agreement.

In case of early termination, the party initiating the termination shall notify the other party at least one (1) month prior to the date of the effectivity of termination without prejudice to the obligations already incurred. Activities that take time to finish and have already been commenced shall continue until conclusion with due consideration to the effectivity of the termination as herein contemplated.

Termination of this agreement does not terminate the Lawyer-Client relationship between SMU COL and the client cooperatives.

— USEC JOSEPH B. MCABO

DR. JOHN OCTAVIOUS S. PALINA

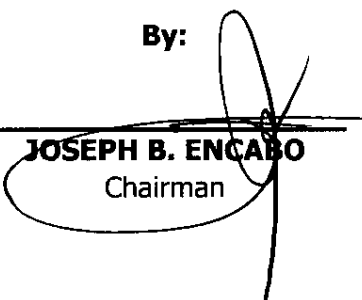
ATTY. JOSELYN M. GAFFUD-MARQUEZ

ATTY. EPIFANIO DELSERT

IN WITNESS WHEREOF, the parties have hereunto signed this Agreement this 16th day of October, 2024 at Bayombong, Nueva Vizcaya, Philippines.

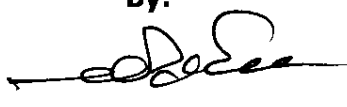
COOPERATIVE DEVELOPMENT AUTHORITY

By:


JOSEPH B. ENCABO
Chairman

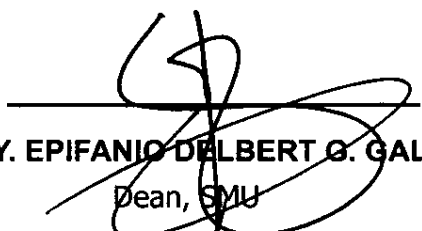
SAINT MARY'S UNIVERSITY - COLLEGE OF LAW

By:


DR. JOHN OCTAVIOUS S. PALINA
President

WITNESSES:


ATTY. JOVILYN M. GAFFUD-MARQUEZ
Regional Director


ATTY. EPIFANIO DELBERT G. GALIMA III
Dean, SMU

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Province of Nueva Vizcaya) S.S.

BEFORE ME, a Notary Public, in and for the above jurisdiction, personally appeared the following persons who exhibited to me their proof of identification as follows:


Name	Proof of Identification	Date and Place Issued
1. <u>USEC. JOSEPH B. ENCABO</u>	<u>PA-1637</u>	<u>Quezon City</u>
2. <u>DR. JOHN OCTAVIOUS S. PALINA</u>	<u>Phil Passport P3706419A</u>	<u>July 15, 2017</u> <u>Baguio City</u>

all known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed and that of the agency or organization they represent. This document refers to a Memorandum of Agreement consisting of five (5) pages including the page where the acknowledgement is written signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this 4th day of July, 2024 at Tuguegarao City, Cagayan, Philippines.

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Book No. II
Series of 2024

Notary Public


ATTY. MELCHITO U. BARSABAL, CPA
Notary Public, Province of Cagayan
Commission No. RTC-TUG-2023-02
Notarial Commission Expires on December 31, 2024
Roll No. 83440
IBP O.R. No. 300555/01-02-2024/Cagayan Chapter
PTR No. CGYN-13340577/01-06-2024/Prov. of Cagayan
MCLE Compliance (Admitted to the Bar June 07, 2022)