



SAINT MARY'S UNIVERSITY

BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 1 of 5

NARRATIVE REPORT

SDG:	11 (Supported by SGD 3, 13, 17)
Title of Activity:	<i>Linggo ng Lingkod at Likha 2025: Kappia ken Talged: Marian Traffic Management and Safety Forum (cum Theoretical Driving Course)</i>
Date/Time:	April 24, 2025, 8:00 AM-5:00PM
Location:	SMU Calungsod Hall
Organizers:	ADSAS and Bayombong Land Transportation Office
Objectives:	To discuss critical traffic management issues and road safety concerns including free Theoretical Driving Course.
Beneficiaries :	The SMU Community
Participants:	Marian Students, Employees and their families

A. Highlights of the Activity:

As part of Linggo ng Lingkod at Likha 2025, Saint Mary's University, through the Office of the Associate Dean of Student Affairs and Services (ADSAS), in partnership with the Bayombong Land Transportation Office (LTO), conducted the "Kappia ken Talged: Marian Traffic Management and Safety Forum (cum Theoretical Driving Course)" on April 24, 2025, at the SMU Calungsod Hall from 8:00 AM to 5:00 PM.

This timely initiative aimed to raise awareness on critical traffic management issues, promote road safety education, and offer a free Theoretical Driving Course (TDC) to members of the SMU community. The TDC is an essential step for those applying for student driver's permits and was made more accessible through this collaboration.

The forum was facilitated by officials from the Bayombong LTO, who delivered informative lectures on road rules, traffic signs, driving discipline, and safety regulations. The discussions also addressed local traffic concerns, reinforcing the importance of responsible road use in preventing congestion and accidents.

The activity drew active participation from Marian students, employees, and their families, who welcomed the opportunity to learn and engage in practical, community-centered topics. The integration of the free TDC made the program especially meaningful for many participants, aligning with the weeklong celebration's theme of service and innovation.

As part of the broader observance of Linggo ng Lingkod at Likha, this event underscored the university's commitment to social responsibility, civic engagement, and holistic student development. The Kappia ken Talged Forum stands as a model of how academic institutions



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INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 2 of 5

can work hand-in-hand with government agencies to address real-world challenges while nurturing informed and responsible citizens.

B. Summary of the Activity Evaluation (NA)

C. Appendices

1. Attendance Sheet

2. Program of Activities

The Kappia ken Talged: Marian Traffic Management and Safety Forum (cum Theoretical Driving Course) followed a well-organized program to ensure smooth participation and effective learning. Pre-registration was conducted online through a Google Form, allowing participants to reserve their slots in advance.

On-site activities began at 7:30 AM with registration and attendance checking, followed by the lecture on the Theoretical Driving Course (TDC) facilitated by officers from the Bayombong Land Transportation Office. The session covered essential topics on road safety, traffic rules, and responsible driving behavior.

After the lecture, eligible participants proceeded with the processing of their student permits, with LTO staff assisting throughout the application procedure. The streamlined flow of the program ensured both educational enrichment and access to essential government services in one coordinated event.

3. Photo Documentation





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INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 3 of 5



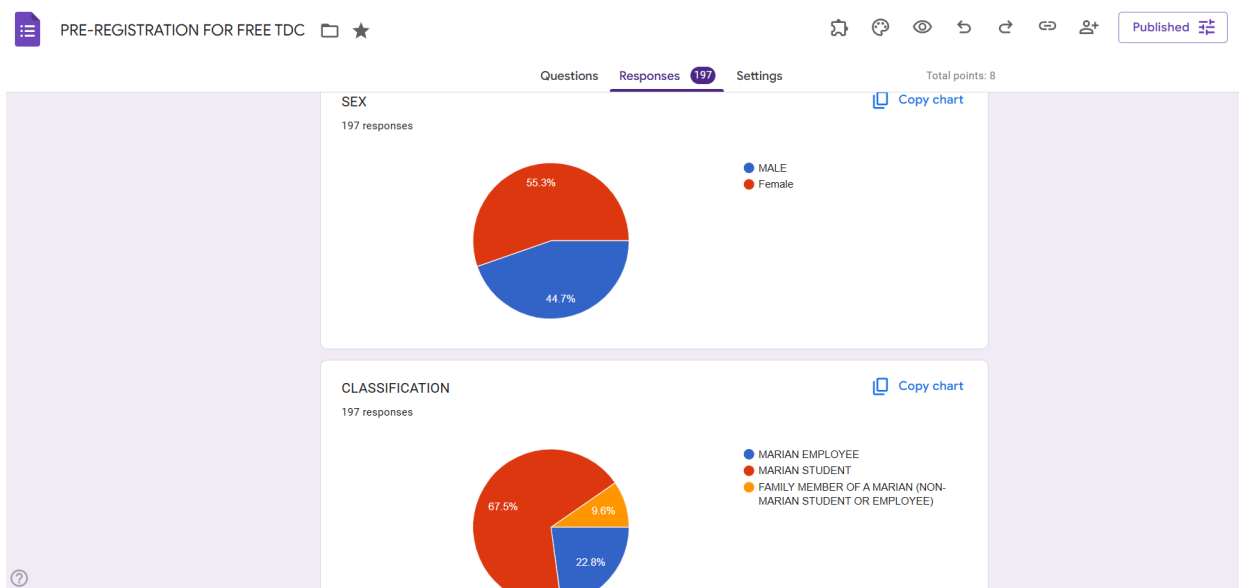


SAINT MARY'S UNIVERSITY

BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 4 of 5



Prepared by:

HENRY F. GAMBOA, PhD



SAINT MARY'S UNIVERSITY

BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE
OFFICE

Document Code	EOMS-QAO-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 5 of 5

ADSAS for Men



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BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

OFFICE OF THE DEAN OF STUDENT AFFAIRS AND SERVICES
ASSOCIATE DEANS OF STUDENT AFFAIRS AND SERVICES FOR MEN AND WOMEN

NARRATIVE REPORT

Joint PPOC-PADAC-PTF ELCAC MEETING
1ST QUARTER

February 20, 2025, Pasalubong Center, Magsaysay, Bayombong, Nueva Vizcaya

Saint Mary's University Participates in the 1ST QUARTER Joint PPOC-PADAC-PTF ELCAC MEETING

Saint Mary's University (SMU), through the Office of Student Affairs and Services, represented by Dr. Henry F. Gamboa, participated in a joint meeting upon the invitation of the Office of the Governor of Nueva Vizcaya.

The meeting was called to order by Atty. Jose V. Gambito, Governor of Nueva Vizcaya, and a quorum was subsequently declared by SF04 Carmelo B. Andrada (Ret.), who served as the Chair and presiding officer. The joint meeting was attended by various government units, including the Provincial Task Force to End Local Communist Armed Conflict (PTF-ELCAC), Provincial Anti-Drug Abuse Council (PADAC), Provincial Peace and Order Council (PPOC), and agencies focused on traffic management. Each agency presented its accomplishment report for the First Quarter.

Key Highlights Relevant to Educational Institutions, Particularly SMU

1. Philippine Drug Enforcement Agency (PDEA)

- PDEA reported an alarming rise in the use of marijuana oil in vaping, urging educational institutions to remain vigilant and proactive.
- The agency emphasized the need to intensify the enforcement of anti-vaping regulations, especially within school premises, and called for stronger collaboration between local government units (LGUs) and stakeholders to prevent the increasing prevalence of vaping among the youth.
- The head of PDEA encouraged SMU to apply for a Drug-Free Institution certification, offering assistance in facilitating the process.

2. Commendation for the Bureau of Fire Protection (BFP)

- Dr. Gamboa expressed appreciation for the achievements of the Bureau of Fire Protection (BFP) and proposed a resolution of commendation.
- He reaffirmed SMU's commitment to fostering collaboration with BFP, particularly through the engagement of Marian Criminology interns within the bureau's operations.

3. Increased Visibility of Uniformed Personnel

- Dr. Gamboa recommended more frequent visits and enhanced visibility of uniformed personnel within SMU to foster a friendly relationship with students and ensure a sense of peace and security on campus.
- This proposal was well received and taken into consideration by the different units of uniformed personnel present at the meeting.

4. Commendation for Bureau of Jail Management and Penology (BJMP)

- Dr. Gamboa also proposed a resolution commending the achievements of BJMP personnel.


- The motion was approved and seconded by the body.

5. Clearing of Ponce Street Leading to SMU's Main Gate

- Dr. Gamboa appealed for the clearing of Ponce Street, a major thoroughfare for students, employees, and visitors, emphasizing that it serves as **the university's main façade** and should remain unobstructed.
- Provincial Director Catherine G. Allam-Miranda, CESE, acknowledged the concern and advised that the matter be coordinated with Mr. Romeo Reyes, MLGOO of Bayombong.

Adjournment

The meeting concluded at **4:00 P.M.**, with the next meeting scheduled for **April 15, 2025**.


HENRY F. GAMBOA, PhD
ADSAS for Men

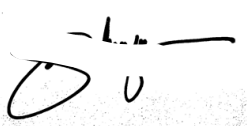


SAMUEL B. DAMAYON, JD
Dean, Student Affairs and Services

Photo Documentation







This photo is from a post. View p

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June 11, 2024 · 🌐

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Document Code	EOMS-ICT-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 1 of 2

NARRATIVE REPORT

Title of Activity: Cyber Security Summit Hosted by the DICT Region 2

Date/Time: August 27-29, 2024

Venue: Claude Andrew Convention Center, Cagayan State University Andrews Campus,
Tuguegaro City

Organizers:

Objectives:

Beneficiaries (if any): The whole University

Participants:

Edgar Mc Venzon Acierto

A. Highlights of the Activity

Cybersecurity Summit, hosted by the Department of Information and Communications Technology (DICT) Region [II - Cagayan Valley] on August 27-29, 2024. The summit served as a crucial platform for stakeholders, including government agencies, private sector entities, and academic institutions, to convene, share insights, and address the evolving landscape of cyber threats and defenses within the region.

B. Summary of the Activity Evaluation

The summit garnered significant attendance, with approximately 80 participants from diverse backgrounds, including:

- ICT officers and IT personnel from various national government agencies and local government units.



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BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

CENTER FOR INFORMATION AND COMMUNICATION
TECHNOLOGY

Document Code	EOMS-ICT-FO-010, Rev. 00
Effectivity Date	2024/12/08
Page/s	Page 2 of 2

- Cybersecurity professionals from private companies, particularly those in critical sectors.
- Academics and researchers from universities offering cybersecurity programs.
- Law enforcement and national security personnel involved in cybercrime prevention

he summit successfully achieved its objectives by providing comprehensive insights into the current cyber threat landscape and practical strategies for enhancing defenses. The emphasis on public-private partnerships and continuous learning resonated strongly.

Recommendations:

1. **Disseminate Key Learnings:** Share the insights gained from the summit, particularly on incident response planning and cyber hygiene, with relevant colleagues within our department.
2. **Explore Collaborative Opportunities:** Identify potential areas for collaboration with other government agencies or private entities based on the discussions around information sharing and joint exercises.
3. **Advocate for Training:** Recommend further specialized training or workshops for our team on specific advanced cybersecurity topics, such as cloud security, threat intelligence, or digital forensics, based on the emerging threats discussed.
4. **Review and Update Policies:** Utilize the best practices shared at the summit to review and potentially update our current cybersecurity policies and protocols.

Prepared by:

MS. ESSEL T. CAÑABERAL

CICT Director

Noted by:

DR. JOHN G. TAYABAN

Supervising Head

VP for Administration



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BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

INSTITUTIONAL DEVELOPMENT AND QUALITY ASSURANCE OFFICE

Document Code	QAQ-FQ-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 55 of 73

Annex H: Synergy Plenary Meeting

SMU PARTICIPATED THE SYNERGY ANNUAL PLENARY MEETING

Synergy Pilipinas conducted an Annual Plenary Meeting at Hive Hotel, Quezon City on February 28 to March 1, 2024. The three-day meeting will allow participants to (1) reflect on the current situation in strategic themes and how this impacts on their local and national work; (2) share knowledge through a Synergy Research on Slow Onset Events; (3) synthesize Provincial Cluster plans to feed into Thematic Clusters learning and work plans; and (4) finalize Phase 3 Results Framework. The activity was attended by both North Luzon, South Luzon, Metro Manila partners. The North Luzon partners included Saint Mary's University, Nueva Vizcaya State University, Isabela State University and PAYOGA.



HEIs, MBOs, and other partners of Synergy Pilipinas gathered to plan 2024's initiatives with an emphasis on sustainable agriculture and entrepreneurship, climate change, and youth and gender.



Document Code	QA0-F0-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 213 of 333

Legal Aid and Consultation for PWDs

Project Title:	Legal Aid and Consultation for PWDs
Date:	April 26, 2024
Time:	9:00AM -12:00 PM
Team Composition:	
Project Leader:	
Project Staff/Members:	Christopher Allen S. Marquez Vince Errol Lucas Heidee L. Lamoste Laurice Kaye Laguinday Ruthie Mae Padilla
Narrative	
<p>In celebration of the Linggo ng Lingkod at Likha week on April 26, 2024 the Linkod Maria Community and Development Center in collaboration with the Commission on Human Rights Region 2 spearheaded an activity entitled "Legal Aid and Consultation for PWDs" inviting Local Government Unity of the different municipalities in Nueva Vizcaya. The purpose of the event was to empower the PWD community by ensuring their access to rights and equal opportunities, emphasizing the importance of inclusivity and accessibility in our society. The event brought together legal experts and professionals who volunteered their time and expertise to support the PWD community.</p> <p>The event began with a heartfelt welcome to all attendees. While waiting for other participants coming from a distance, the set of available legal counselors, Atty. Rory Valera and Atty. Cecilia Melad-Lazaro set up their tables on the side of the venue started their consultations and catered to the concerns of the community simultaneously. The moderator in the name of Miss Laurice Kaye P. Laguinday had her introductions of the title of the event and its aim followed by a prayer in multimedia presentation and the national anthem. Rev. Fr. Philip A. Yu, Jr., CICM, Vice President for Mission and Identity, delivered the welcome remarks. His words set a tone of compassion and commitment to justice, highlighting the event's alignment with the mission of inclusivity and support for</p>	



Document Code	QA0-F0-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 214 of 333

all individuals, regardless of their abilities. After which Atty. Jimmy P. Baliga, CPA, Director of the Commission on Human Rights Region 02, took the stage to share his insights. His message underscored the importance of awareness of rights and responsibilities, inspiring attendees to actively participate in fostering a more inclusive society introducing the availability and accessibility of the Commission on Human Rights in addressing particular issues concerning the PWD communities and their rights in society.

Atty. Cecilia Melad-Lazaro presented an enlightening seminar on the rights and privileges of PWDs, providing valuable information and clarifying legal frameworks that support PWDs. The seminar sparked engaging discussions and questions from the audience, particularly regarding government-provided privileges and how to access these benefits. Dr. Allen Marquez, LMCDAC Director, concluded the formal proceedings by honoring the guest speakers with tokens and certificates. Miss Ruthie Mae Padilla led the closing prayer, encapsulating the collective gratitude and hopes of all attendees.

The event was a resounding success, marked by active participation and a shared commitment to justice and inclusivity. It was a powerful reminder of the importance of supporting the PWD community and ensuring that everyone has access to the legal aid and consultation services they need. The organizers expressed their heartfelt thanks to all the guest speakers, participants, and volunteers who made the event possible.

Documentation



Dr. Melanie G. Gurat	Resource Speaker 9th National Research Conference in Science and Mathematics	DOST-SEI,	November 16-17, 2023	/		
Dr. Elsa L. Cajucom	Judge, Technical Poster Presentation, 9th National Research	DOST	Nov. 16-17, 2023		/	

Calabera	- Cyber security		OCTOBER 2023	/		
Dr. Adonis V. Garces	Resource Speaker - Enterprise Resource Planning System for a Private Basic Education School 3 rd International Conference on Future's Thinking Towards SDGs	Cagayan State University (CSU)	December 23, 2024	/		
Samuel B. Damayon	Resource Speaker Utilitarianism and the Happiness of the Masses	Social Sciences and Philosophy Department, Saint Mary's University,	March 17, 2024	/		
Dr. Melanie G. Gurat	Resource Speaker - Instrumentation and Improvisation in Science and Mathematics Teaching and Learning Regional Training	DOST-SEI	October 13-15, 2023		/	
Dr. Melanie G. Gurat	Resource Speaker 3 rd Regional Planning Conference	DOST-SEI	November 22-24, 2023	/		

Dr. Felipe V. Nantes Jr.	Member, Editorial Board	American Journal of Arts and Human Science	Sept., 2023			/
Dr. Gertrude G. Danao	Peer Reviewer	The International Review of Research in Open and Distributed Learning	Sept. 1, 2023 and Feb. 1, 2024			/
Samuel B. Damayon	Peer Reviewer	International Journal of Research and Innovation in Social Science (IJRISS)	June to Dec. 2023 and Jan. to June 2024			/
Dr. Elsa L. Cajucom	Resource Speaker - Instrumentation and Improvisation in Science and Mathematics Teaching and Learning Training Workshop	DOST	Oct. 13-15, 2023	/		
Dr. Elsa L. Cajucom	Resource Speaker Seminar Workshop on Experimental Research	DOST	Oct 16, 2023	/		
Engr. Teofilo M. Sagabaen	Resource Speaker - Introduction to Materials Science	Philippine Society of Youth Science Clubs	March 23, 2024	/		

Sheryl Adducul-Baria	Peer Reviewer	International Journal of Research and Innovation in Social Science (IJRISS). ISSN No. 2454 - 5186	March 2024 and April 2024			/
Dr. Elsa L. Cajucom	Peer Reviewer	Psychology and Education: A Multidisciplinary Journal International Journal	May 2023, March 2024, and June 10, 2024			/

Maslang		Heritage and Heroism: Igorots Beyond Mountain of History	Review and Training Center	2023		/	
Kenneth Maslang	L.	Peer Reviewer – 1. Social Sciences and Humanities Open 2. Research and Advances in Education	Researchers Researchers	Dec. 2022-present Dec. 2022-present			/
Melanie Gurat	G.	Evaluator / Judge 1. Research Poster Presentation 2. Oral Presentation	Teachers - CHED Third Regional Planning Conference	Nov. 22-23, 2023	/		
Melanie Gurat	G.	Chair, Technical Oral Presentation 9th National Research Conference in Science and Mathematics Education	DOST-SEI / CBPSME -	Nov. 16-17, 2023		/	

	Conference in Science and Mathematics Education					
Dr. Elsa L. Cajucom	Panel Reactor Exploring Earth and Space with Emerging Technologies	UPNISMED	May 11, 2023		/	
Pearl Via S. Coballes	Paper Evaluator IFSU Research Congress	IFSU Institutional	January 24, 2024			
Dr. Adonis V. Garces	Paper Evaluator Research and Capstone Conference 2024	Cagayan Valley Computer and Information Technology College (CVCITC) Santiago City, Isabela	March 9, 2024	/		
Ernest Esmeralda L.	Paper Evaluator Quirino State University Research Journal 2023	Quirino State University	March 11, 2024	/		

1. Angelino A. Pimentel	AI-based Analysis and Development of Wearable Navigating Technology for People with Blindness (Project e-SENSE)	DOST - Philippine Council for Industry, Energy and Emerging Technology Research and Development	July 7, 2023	Php 1 million
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g. Research Grants Received

ANNEX G

Proponent(s)	Title	Sponsoring Agency	Date	Amount of Grant
1. Sheeza Danao 2. Caesy Ann Binucyaw 3. Kimberly Juan 4. Elsa L. Cajucom	Comparative Analysis of the Different Concentrations of Kamote (l. batatas) as an Alternative Serum Separator	BPI-DOST Innovation Award	August 2023	Php30,000
1. Angelino A. Pimentel	Nueva Vizcaya Fabrication laboratory for Furniture, GHD and Wearable Expansion	Department of Trade and Industry Region 2	Nov. 13, 2023	Php 4.5 Million
1. Angelino A. Pimentel 2. Ms. Gerene - Leigh Almazan	Collaborative robotics and AI Center (Php5M): Establishment of Adaptive Robotics Technology and Intelligent Computing Center (Project ARTIC) for the Food Industry Application	DOST - Philippine Council for Industry, Energy and Emerging Technology Research and Development held at Richmond Hotel in Eastwood, Quezon City	Oct. 5, 2023	Php 5 million

<h3>h. Research Grants Received</h3>		<p>Dr. Elsa L. Cajucom Establishment of vernacular Ecological Station Grant from the Provincial Government, PLGU-PENARO</p> <p>Jason L. Maslang with Students Grant from DOST-Region 2, last phase (for publication)</p>	<p>7. Narrative Report - PLGU-PENARO Grant for SMU</p> <p>8. Narrative Report - PCHRD Grant for Undergraduate Thesis</p>
<h3>i. Employee External</h3>		<p>Dr. Melanie G. Gurat CHED Grant-in-Aid Research & Innovation Program (Second Phase Evaluation) as of Oct.</p>	<p>9. Narrative Report on CHED GIA Project Second Phase Evaluation</p>



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BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

LINGKOD MARIA COMMUNITY DEVELOPMENT AND ADVOCACY
CENTER

Document Code	QAO-FO-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 1 of 3

Training on Basic Accounting for Non-Accountants

Project Title:	ACCOUNTING for NON-ACCOUNTANTS
Date:	May 14-16, 2024-Lower Magat, Eco-Park, Diadi, Nueva Vizcaya
Time:	8:00 am-5:00 PM (3 days)
Team Composition:	
Project Leader:	Mr. John Lindy R. Soriano
Project Staff/Members:	All Faculty Members Department of Accountancy
Narrative	
<p>Day 1 of Seminar-Workshop on Accounting for Non-Accountants</p> <p>With the objective of empowering small business owners and selected barangay officials with the essential skills of managing their finances and improving financial literacy to make informed decisions, the Accountancy Department, in partnership with TESDA, conducts a Seminar-Workshop on Accounting for Non-Accountants at the Lower Magat Eco-Tourism Park.</p> <p>The first day comprised the following technical sessions:</p> <ul style="list-style-type: none">● TS1: Personal Financial Management Speaker: Mr. Joel Ramon Gabriel R. Espino, CPA● TS2: Cash Flow Management and Fundamentals of Cooperatives Speaker: Ms. Sheryl A. Baria, MBA● TS3: Simple Bookkeeping & Management Skills Speaker: Mr. John Lindy R. Soriano, CPA <p>Day 2: Seminar-Workshop on Accounting for Non-Accountants</p> <p>The mission continues with the Accountancy Department conducting part 2 of the training workshop with the following technical sessions</p> <ul style="list-style-type: none">● TS4: Simple Bookkeeping and Management Skills Part 2 Speaker: Mr. John Lindy R. Soriano, CPA● TS5: Taxation in Small Businesses and Cooperatives Speaker: Mrs. Jeanette R. Mania, CPA	



SAINT MARY'S UNIVERSITY

BAYOMBONG, NUEVA VIZCAYA, PHILIPPINES

LINGKOD MARIA COMMUNITY DEVELOPMENT AND ADVOCACY
CENTER

Document Code	QAO-FO-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 2 of 3

- TS6: Legal Issues in Business and Truth in Lending Act
Speaker: Atty. Francis Leo C. Tugab, CPA
- TS7: Practical Bookkeeping Workshop
Facilitators: Mrs. Maria Concepcion T. Jalijali, CPA, MBA & Mrs. Dorilyn C. Tiongson, MBA, JD.

This two-day workshop was able to address the basic accounting skills needs and concerns for small business owners and selected barangay officials, thereby contributing to the attainment of SDG 4 on Quality Education, SDG 16 on Peace, Justice, and Strong Institutions, and SDG 17 on Partnership for the Goals.

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LINGKOD MARIA COMMUNITY DEVELOPMENT AND ADVOCACY
CENTER

Document Code	QAO-FO-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 3 of 3



Prepared by:	Mr. Lindy R. Soriano, Department Head, Accountancy
Date Submitted:	May 30, 2024



Document Code	QAO-FO-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 1 of 2

CICT- Workshop on Roadmap Formulation and Capacity Development

Project Title:	Workshop on Roadmap Formulation and Capacity Development
Date:	June 28-30. 2023
Time:	8:00 AM to 5:00 pm
Team Composition	
Project Leader:	Essel T. Cañaberal
Project Staff/Members:	Julius Aggasid Mark Anthony Fadulla Wilbert Sadangsal
Narrative	
<p>The Roadmapping Activity for the Smart Community Project in Dupax del Norte aims to automate current processes in the LGU and provide constituents with ease of access to government services. Transform the town into a smart, sustainable, and highly advanced technological community. The Smart Community Project of the Department of Science and Technology aims to innovate communities by means of information and communication technologies (ICTs) and other means to improve the quality of life, efficiency of operation and services, and competitiveness, while ensuring that it meets the needs of present and future generations with respect to economic, social, and environmental aspects. Dupax del Norte is the pilot testing municipality in the entire Province of Nueva Vizcaya to implement the project named "Smarter Community Program for Sustainable Dupax del Norte". The Center of Information and Communication Technology was requested for Technical Assistance.</p> <p>Timeline of Activities:</p> <ul style="list-style-type: none">• June 28, 2023- This is the day when each office of the LGU was given the task for the SWOT Analysis.• June 29, 2023- Ms. Raquel B. Santos, the Smart City Focal Person of DOST R02, discussed the Formulation of stakeholders' needs and expectations. Dr. Betchie Aguinaldo, Dean of CCSIT of ISU, discussed the Sustainable Development Goal Center. Atty. Reina Santos conducted a workshop on the formulation of the Gap for Smart Municipality Services. The CICT helped each unit to formulate its Gap analysis.• June 30, 2023 – Each unit of the LGU presented outputs. The CICT critiques the outputs of each unit. Afterward, CICT helped in the crafting of their policy and plans for the LGU.	



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LINGKOD MARIA COMMUNITY DEVELOPMENT AND ADVOCACY
CENTER

Document Code	QAO-FO-025
Revision	02
Effectivity Date	2023/11/16
Page/s	Page 2 of 2

Documentation



Prepared by:



Essel T. Cañaberal

Date Submitted:

August 3, 2023